

**To:** Sajith Sasikumar  
**Cc:** Peter Rice  
**Subject:** RE: RHI Administration

Hi Sajith

The funding which has been agreed is £207,000. B We originally agreed a higher amount with DETI which was based on 3% of the overall DECC budget at the time we agreed it. Now the DECC budget has been confirmed, we are working with £207,000.

We are happy that we should be charging at 3 % in line with last year. I have agreed with DETI that we won't charge for anything outside of the 3% that they are not aware of ahead of the work starting.

I have had a request for 5 audits to be completed at a cost of £6,844, which I am assuming will sit within the 3% overall. Please let me know if you think that this is not covered.

Please can you send me details of what you have been tracking for 2014/15 so that I can see how they are doing against this budget.

Thanks

Teri

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**From:** Sajith Sasikumar  
**Sent:** 14 July 2014 12:51  
**To:** Teri Clifton  
**Cc:** Peter Rice  
**Subject:** FW: RHI Administration

Teri

I have received the email below. Although I am not quite sure how to respond to this as I am uncertain about what has been agreed with DETI in terms of funding and how this figure was arrived at.

In the absence of any clear instructions surrounding the cost for 14/15 we have been calculating costs consistent to last year ie 3% of operational staff and consultancy costs only.

Please can you let us know where we are with this before we can be in a position to give them any numbers.

Regards

Sajith

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**From:** McCay, Davina [<mailto:Davina.McCay@detini.gov.uk>]  
**Sent:** 10 July 2014 11:01  
**To:** Sajith Sasikumar  
**Cc:** Thompson, Sandra  
**Subject:** FW: RHI Administration

Sajith

I have taken your email address from previous correspondence with DETI re administration costs of the Northern Ireland RHI.

As you will see from emails below to Teri Clifton, we have been trying to establish the invoice total for quarter ending June 2014 so that we can raise a purchase order. I understand that Teri is on leave at the moment and wondered if you would be able to provide us with this figure?

Many thanks

Davina

**Davina McCay**

Sustainable Energy  
Department of Enterprise, Trade & Investment  
Netherleigh  
Massey Avenue  
Belfast, BT4 2JP

Tel: 028 9052 9535 (ext: 29535)

Mob: Personal information redacted by the RHI Inquiry

TextRelay: 18001 028 9052 9535

Web: [www.detini.gov.uk](http://www.detini.gov.uk)

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**From:** McCay, Davina  
**Sent:** 01 July 2014 10:51  
**To:** 'teri.clifton@ofgem.gov.uk'  
**Cc:** Thompson, Sandra  
**Subject:** FW: RHI Administration

Teri

As per my email of late last week, we really need to get sight of the admin costs for quarter ending June 2014 so that we can raise a purchase order in advance of your invoice arriving.

I'd be grateful if you could come back to me with this as soon as possible.

Received from OFGEM on 07/06/2017  
Annotated by RHI Inquiry

Regards  
Davina  
**Davina McCay**

Sustainable Energy  
Department of Enterprise, Trade & Investment  
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**From:** McCay, Davina  
**Sent:** 27 June 2014 13:38  
**To:** 'teri.clifton@ofgem.gov.uk'  
**Cc:** Thompson, Sandra  
**Subject:** RHI Administration

Teri  
I'd be grateful if you could confirm the amount for RHI admin for June so we can raise a purchase order.  
Many thanks  
Davina

**Davina McCay**

Sustainable Energy  
Department of Enterprise, Trade & Investment  
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