

To: Matthew Harnack[Matthew.Harnack@ofgem.gov.uk]
Cc: Jane Nyamador[Jane.Nyamador@ofgem.gov.uk]
From: Keith Avis
Sent: 2011-10-28T08:20:37Z
Importance: Normal
Subject: RE: Belfast Visit
Received: 2011-10-28T08:20:37Z

Matthew

Thanks. As Belfast is on Wednesday and Glasgow on Friday Kate was looking to stay overnight in Belfast on the Wednesday, travel to Glasgow on the Thursday and stay overnight in Glasgow on Thursday. The cost of the hotel in Belfast would be offset by one less plane journey being undertaken. If you are happy we will sort out all bookings today.

Keith

From: Matthew Harnack
Sent: 27 October 2011 18:38
To: Keith Avis
Cc: Jane Nyamador
Subject: RE: Belfast Visit

Ok, I'm minded to allow Kate to stay in Belfast overnight given the early start in Glasgow and given that you've advised that she lives a long way from the airport. Lucky thing ☺

Cheers.

From: Keith Avis
Sent: 27 October 2011 16:13
To: Matthew Harnack
Subject: RE: Belfast Visit

Glasgow Seminar starts at 10:30.

Keith

From: Matthew Harnack
Sent: 27 October 2011 13:57
To: Keith Avis
Subject: RE: Belfast Visit

Hi Keith,

What time does the Glasgow seminar start?

Matthew

From: Keith Avis
Sent: 27 October 2011 11:16
To: Matthew Harnack
Subject: Belfast Visit

Matthew

Further to the discussion last night, attached is the itinerary for the NI visit next Wednesday.

Northern Ireland RHI Meeting

Purpose: to meet the relevant agencies, DETI (Peter Hutchison) and NIAUR, and discuss the "Agency Service Agreement" for the NI RHI project.

Time required: 1 hour. (Cathrine has asked that Matthew attend for at least 30 minutes). Time of meeting is yet to be confirmed, but likely to be around 10.30am – 11.30am.

Ofgem Attendees: Catherine McArthur (confirmed), Matthew Harnack (confirmed), Jonah Anthony (TBC).

Stakeholder Forum

Purpose: to meet with Northern Ireland stakeholders on the solids and gaseous guidance document

Scheduled Time: 1:30 - 3:30pm

Ofgem Attendees: Kate Townsend, Keith Avis, Matthew Harnack, Jonah Anthony (TBC), Catherine Mc Arthur (TBC).

Location: A farm in Hillsborough, Belfast.

Transport time: 40 minutes from City Airport.

Transport type: Taxi

Tour of the site, including AD Plant: 1 hour (either from 4pm or 12.30pm).

Contacts: Joyce Rutherford, DARD; Michael Harrison, DETI

For your RHI meeting, I understand that Catherine will be contacting to say that DETI have contacted her to ask if you can arrive at 9.30 to meet with their Director. Of course, if you wanted to do this, this would mean an overnight stay the night before.

Flights the night before from Heathrow to Belfast Int are:

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Annotated by RHI Inquiry

17:30
19:30
19:45
20:05

The flight on the day, should you not be able to meet the DETI Director, is 08:20, arriving at 10:00 from Gatwick to Belfast Int.

Return flights to Heathrow on the day are:

17:30 Bel Int
17:30 Bel City
18:55 Bel City
19:30 Bel City

I hope that this helps. I'll just go straight to the stakeholder forum with Kate (if you are happy with that.) I can cover this and the Glasgow meeting on Friday in a day as I am close to Gatwick. But as Glasgow starts at 10:30, Kate would need an overnight hotel. I hope that's OK. She has also asked to stay overnight in Belfast and fly across to Glasgow the next day rather than come back to London. I'm not sure whether this can be totally justified, but grateful for your thoughts as I want to keep to your own guidelines on T&S.

Regards

Keith

Keith Avis

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