

**To:** Simon King[Simon.King@ofgem.gov.uk]; Gareth John[Gareth.John@ofgem.gov.uk]  
**Cc:** Karen Wood[Karen.Wood@ofgem.gov.uk]; Edmund Ward[Edmund.Ward@ofgem.gov.uk]; Teri Clifton[teri.clifton@ofgem.gov.uk]; Atika Ashraf[Atika.Ashraf@ofgem.gov.uk]; Jacqueline Balian[Jacqueline.Balian@ofgem.gov.uk]  
**From:** Chris Poulton  
**Sent:** 2014-04-23T12:37:46Z  
**Importance:** Normal  
**Subject:** RE: DETI  
**Received:** 2014-04-23T12:37:00Z

Thanks for the update Simon

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**From:** Simon King  
**Sent:** 23 April 2014 11:22  
**To:** Chris Poulton; Gareth John  
**Cc:** Karen Wood; Edmund Ward; Teri Clifton; Atika Ashraf; Jacqueline Balian  
**Subject:** RE: DETI

Hi Chris  
 Karen is now looking into the data sharing issue and we will work with our legal colleagues to get a view for you to go back to DETI with by the 25<sup>th</sup>.  
 Thanks  
 Simon

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**From:** Chris Poulton  
**Sent:** 22 April 2014 06:52  
**To:** Gareth John  
**Cc:** Karen Wood; Edmund Ward; Teri Clifton; Atika Ashraf; Jacqueline Balian; Simon King  
**Subject:** Re: DETI

Gareth

Thanks for comprehensive summary. Agree with all your points.

In addition to point 1, Johns view was very much go slightly high in the budget and return any excess funding.  
 To add to point 4, I believe the issues to be very much around operationally sharing data, so the process part of it like a secure FTP site etc. I am very much hoping it's within our normal internal legal spend if anything specific is required. more than happy to help on this if required and chat to Cathryn

Rgds

Chris

Chris Poulton

Deputy Managing Director  
 Ofgem E-Serve  
 On 21 Apr 2014, at 21:02, "Gareth John" <Gareth.John@ofgem.gov.uk> wrote:

All,  
 Myself Chris & Teri had a very productive meeting with DETI in Belfast last Wednesday 16<sup>th</sup> and we received some positive feedback on the service we provide.

**(Thanks Teri/Edmund on the prep for the mtg)**

Follow on actions:

- 1) Budget GJ – proposed a way forward for 2014/15 that reflected throughput and we agreed to set a budget based on this forecast and then review quarterly. Teri – can you chase Peter/Joanne @ DETI for a forecast of their numbers in 2014/15 – I don't think they will outgrow the GB numbers though so starting with a ratio as per my attached s/s calc should provide some headroom in the budget and then we will review quarterly with them and adjust as required. – Action **Gareth / Teri**
- 2) Formalising a monthly conference call as part of our account mgmt and have a set agenda (maybe 1hr) – **Action Teri**
- 3) Have a 2 weekly 30 min call to pick up any issues / complaints / developments. - **Action Teri**

- 4) Data Sharing Agreement – Karen / Teri / Simon – as discussed – can you take this forward and confirm exactly what is required here and the associated legal costs (which I may absorb) – given we are acting as agent – the rationale we have with DECC about not releasing data should not apply – but we do need to have agreed processes in place for transfer / sharing of data and ensure there is a data owner / process for dealing with breaches etc. – **would be good to get a view on this so Chris Poulton can go back to John Mills on 25<sup>th</sup> April if possible.**
- 5) Carbon trusts / Grants / de-minimis etc. – **Teri to set up a conf call with Peter/Joanne/Stephen Moore ? / Edmund to go through this on Wed 23<sup>rd</sup> / thu 24<sup>th</sup> april to try and resolve this and get :**
- a) Workaround in place across all grant variants as required.
  - b) Understand when Regs will change to simplify this for NI?
- 6) Phase 2 changes – Summarise NI changes and plans and follow up with DETI as required – **Teri/Atika/Karen**
- 7) Confirm arrangements for DETI to visit and see Domestic Demo – **Chris**

Teri – let me know if I've missed anything – Also if you can touch base with Chris later in the week and see if he is able to go back to DETI with updates on some of the points above.

Rgds

Gareth

**Gareth John**

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