

To: Morag Drummond[Morag.Drummond@ofgem.gov.uk]
From: Paul Heigl
Sent: 2012-08-16T08:23:49Z
Importance: Normal
Subject: RE: NI Checkpoint meeting actions
Received: 2012-08-16T08:23:00Z

Me too – meeting Rob tomorrow morning and going to try to get something in writing to appease legal. If that goes through we're very much on course.

From: Morag Drummond
Sent: 16 August 2012 09:11
To: Paul Heigl
Cc: Robert Reid
Subject: RE: NI Checkpoint meeting actions

Great, thanks, I hope legal don't mess it up...

Morag

From: Paul Heigl
Sent: 16 August 2012 09:04
To: Morag Drummond
Subject: RE: NI Checkpoint meeting actions

Hi Morag,

What Rita has written below is a little off the mark, what I said was the other contracts are able to be extended as they're Ofgem administered contracts and don't physically operate in NI. I also said with regards to site inspection and auditing that our procurement team are happy to extend the contract with AEA but that our legal team have some concerns that they need assurance on. Essentially our legal team want to hear that the decision to allow the extension of the AEA contract has foundations in European procurement law rather than just having looked at the contract with AEA. This I am still checking and will need physical sign-off from Procurement – so potentially a quickly resolved issue. Will keep you posted on all developments.

P

From: Morag Drummond
Sent: 15 August 2012 18:30
To: Rita Chohan; Paul Heigl
Subject: RE: NI Checkpoint meeting actions

Re Audits the last time we spoke it was all but agreed that we would extend the Audit Contract, has something changed?

Morag

From: Rita Chohan
Sent: 15 August 2012 17:04

To: Marcus Porter; NIRHI Checkpoint Group; Sophie Jubb; Morag Drummond
Subject: RE: NI Checkpoint meeting actions

Thanks Marcus. We still need a breakdown for the development phase as you stated we are invoicing so will need a trail.

With regards to procurement Paul has agreed that the other elements we procure are alright to be extended under current GB arrangements but not the auditing.

Thanks for ploughing through the guidance. R

From: Marcus Porter
Sent: 15 August 2012 16:46
To: Rita Chohan; NIRHI Checkpoint Group; Sophie Jubb; Morag Drummond
Subject: RE: NI Checkpoint meeting actions

All

As regards Ops costs, I discussed at my regular 1 to 1 with Ruth Lancaster tomorrow and she expressed the view that it would be preferable to leave our provisions in the arrangements dealing with admin costs as they are at present and deal with quantification and the methodology to be employed to that end to separate correspondence. That's not to say that the exercise to which you refer below shouldn't be carried out though as we are still going to be delivering bills to DETI so there needs to be a process for working out what they'll be!

As to procurement, is it just auditors or are there also other services involved which are subject to the procurement regime? If there are others as well then we need to know the procurement position in relation to those too.

I hope to comment on Vol 1 of the guidance by the end of today or early tomorrow. I may run out of time to comment on Vol 2 before i go on A/L at the end of the week, in which case I may need to ask Will to deal.

Marcus

From: Rita Chohan
Sent: 15 August 2012 16:27
To: NIRHI Checkpoint Group; Sophie Jubb
Subject: NI Checkpoint meeting actions

Hello All

Please find below the actions from this week's checkpoint meeting.

Actions:

Admin Arrangement:

- Format: Clarify enforcement in the retained functions section. Once agreed take to Mathew's surgery before sharing with DETI. PH,WE & MB to meet prior to agree content in the paragraph. Present to Mathew on 16/08/12.

- Ops costs: Need variables for the Admin arrangement. PH, MB & WE meeting with ops team on Mon to gauge which parameters to include. Also need to meet with Peter Rice to ascertain costs for resources. PH by 24/08/12
- Procurement of auditors:** PH meeting with procurement next week to progress. PH by 17/08/12
- Development Phase Agreement:** Still awaiting costs from Legal and IT. Require these to progress the agreement. RC to request costs from both. AL will provide by the end of the week.
- Guidance:** Michelle is progressing well with the Guidance. Requires comments back by 20/08/12 in order to include for 23/08/12 and circulate the 1st Draft to Mathew's surgery for 30/08/12. MM to check the condoc to see if any additions need to be included. The current consultation is due to finish on 24/08/12.
- Could check how RO changes were made for lessons learned with regards to changing pronouns. MM
- IT Vision Doc:** Vision Doc is due by the 17/08/12. Niketa has been off ill this week but hopefully will return tomorrow. AL to hold a meeting to check status of the doc. AL will give feedback on timelines and costs for Development Phase by the end of the week. 17/8/12
- RHI Board requirements:** In order to progress the project plan the Board require a plan to be developed that indicates workstreams, deliverables, who is delivering these by when and signed off by each workstream lead's manager. RC & PH by next Board mtg.

Thanks for your contributions to date and see you next week.

Rita Chohan

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