

To: Teri Clifton[teri.clifton@ofgem.gov.uk]
Cc: Ade Obaye[Ade.Obaye@ofgem.gov.uk]
From: Robert Reid
Sent: 2013-10-16T13:28:11Z
Importance: High
Subject: Action: Please respond to questions from Procurement regarding NIRHI site audits
Received: 2013-10-16T13:28:12Z

Hi Teri

See below email from Procurement regarding the NIRHI site audit contract. Can you confirm the following:

- Are DETI satisfied that the cost quote provided by R-AEA includes T & S that may vary from R-AEA's cost quote within 10% contingency?
- Are DETI satisfied that the small sample size of five installations is unlikely to identify any possible trends in non compliances or observations?
- Are DETI happy to provide Ofgem money for the work without any formal undertaking between Ofgem and DETI?
- Are DETI fully aware of the audit reporting approach including the level of detail provided in audit reports?

I have a Consultancy 1 form ready for approval, so I would be grateful for a prompt response.

Many thanks,

Rob

From: Nadia Coleby
Sent: 16 October 2013 13:19
To: Robert Reid
Subject: RE: Northern Ireland RHI - Request for quote to carry out site audits

Dear Robert

I would probably just include their estimate – hopefully this is a realistic estimate. We do allow a 10% contingency so this would be on the total of £6,844, so some leeway if we are just looking at travel-type costs. If there is an increase in the costs, are DETI happy to pay the additional or are they capping their contribution to the estimated £6,844?

Are you happy that the 5 site audits will give you and DETI what you need – noting the point from Ricardo about the sample size?

Are DETI happy to give Ofgem the money for the work, without any formal undertaking between Ofgem and DETI, and I have assumed that DETI have seen the GB reporting approach and that is their expectation of the final output?

Is March 2014 still the deadline for the completion of the audits and production of the report?

Many thanks

Nadia Coleby

Procurement Officer

Procurement and Building Services

Tel: 0207 901 3886

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