

To: Jonah Anthony[Jonah.Anthony@ofgem.gov.uk]
From: Catherine McArthur
Sent: 2011-11-04T13:47:19Z
Importance: Normal
Subject: Meeting with DETI
Received: 2011-11-04T13:47:00Z
[Lessons Learned.doc](#)

Hi Jonah,

Please find attached the document I put together for the Belfast trip to discuss some of the lessons learned from the GB RHI and some mechanisms we can put in place to manage these issues in implementing the NI RHI.

The discussion with DETI was very productive. The only issue they did flag that will present a problem for us is the second point re: meeting milestones by the agreed date. One of the key dates I highlighted in the coming months was 16th December for getting their final policy decision and formal approval for Ofgem to go ahead with scheme administration. As a result of the approvals process on their end they cannot guarantee that they will have formal approval by this point. They will be able to give us informal confirmation at some point, however this may create difficulties in lining up the appropriate resourcing in time for a 3 Jan 2012 start if don't have formally confirmed funding.

This is an issue we'll have to look at resolving before we finalise the FS.

Thanks,

Catherine McArthur

Policy Development Manager

New Scheme Development

9 Millbank

London

SW1P 3GE

Tel: 0207 901 7000

www.ofgem.gov.uk

Lessons Learned – GB RHI

Key lessons learned:

- Importance of regular contact between Ofgem and DETI
- Importance of milestones being met by each party by the agreed date
- Importance of establishing clear lines of communication not only between senior management, but also on officer level
- Importance of setting clear lines of responsibility and deliverables for each party – and meeting them

Mechanisms we can put in place to achieve these outcomes:

- NI RHI Administration Board jointly chaired by DETI and Ofgem with senior representatives from both agencies, to oversee the project
- Regular face-to-face meetings – video conference may be necessary given the constraints of geography
- Clear baseline scope agreed by both parties and enforcement of milestones
- Ofgem undertaking a period of preparatory work to set the clear scope for work following confirmation of the final policy position from DETI
- IT development commencing only once the final version of the regulations have been received by Ofgem
- Clearly articulating and agreeing dependencies and the consequences if they're not met