

To: Matthew Harnack[Matthew.Harnack@ofgem.gov.uk]
Cc: Mary Smith[Mary.Smith@ofgem.gov.uk]; Michelle Murdoch[Michelle.Murdoch@ofgem.gov.uk]
From: Keith Avis
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Matthew cc: Mary, Michelle

A quick situation report on NIRHI Privacy Policy

Marcus' privacy policy wording has been agreed by Morag and Marcus has confirmed that DETI do not need to see this. I have emailed Michelle who is undertaking the following action today:

Sending out copies to our three applicants, asking them to confirm that they are content for the release of details – once they do we can release info to DETI.

Sending copies to all who have enquired so far with cover wording that says that if they apply it will be assumed that they are agreeable to the privacy policy statement.

Sending a note to the RHI team to make clear that this wording needs to be sent to all future enquirers as part of the applicant pack.

I have asked Sophie to come back to me with options for getting this uploaded onto the up and coming automated IT system and timescales for doing this.

I have spoken to Joanne at DETI who was happy when I described the process. She is going to update Fiona by email, so I am not sure whether she will still want the call with you.

I hope that this helps.

Keith

Keith Avis

Senior Manager

New Scheme Development

9 Millbank

London

SW1P 3GE

Tel: 020 7901 3077

www.ofgem.gov.uk