

**NOTE OF TELECONFERENCE MEETING BETWEEN DETI AND OFGEM RE RHI – 25  
January 2016**

**Present**

<b>DETI</b>	<b>Ofgem</b>	<b>Apologies</b>
Seamus Hughes	Edmund Ward	Stuart Wightman
Adele Willis	Teri Clifton	
Peter Briggs	Mhairi McQuillan	
	Jane Pierce	

Comment [PB1]: Regulation 13

**Further cost control legislation**

1. DETI gave an update on the position of the draft regulations. The Department has met with legal advisors and has sent a submission to the Minister requesting clearance to consult on suspension, however the Minister has not yet cleared.

**Audit of commercial scheme**

2. Ofgem have sent through some information to DETI internal audit, and are happy to send through more information if it is needed. DETI confirmed that it was proceeding with plans to procure an external audit provider to carry out additional RHI site audits over and above the Ofgem programme of checks.

**Extra resource for processing applications**

3. An additional £36k was made available for processing the backlog of applications. Staff are being trained this month, and a rise in the rate of processing applications is expected next month. Additional IT costs from previous work on the November scheme changes will also be processed before the end of the financial year.

**Volume of helpline calls**

4. Ofgem advised that the volume of applications received and the subsequent processing times for applications is leading to large volumes of queries to the helpline regarding the status of applications. DETI agreed to draft advice for publication on the website to advise applicants that processing times are longer than usual.

**Action**

- DETI to share wording with Ofgem before publishing on website.

**Action Renewables application**

5. There was discussion around an application case raised by Action Renewables which was not submitted prior to the November changes. Ofgem advised that evidence from the background IT suggests that no attempt was made to submit their application before 18 November. Seamus queried the RHI number as it related to the sequence of