

To: Jacqueline Balian[Jacqueline.Balian@ofgem.gov.uk]
From: Jacqueline Balian
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[DRAFT RHI data sharing procedures.docx](#)

From: Morag Drummond
Sent: 27 December 2012 16:40
To: Jacqueline Balian
Cc: Lindsay Goater
Subject: Data Sharing

Jacqueline,

As requested I have created the enclosed draft RHI data sharing procedures, to be used as a vehicle to approach Legal for their advice on data sharing issues.

It has raised some interesting questions about our responsibilities and whether requesting Reg fixes or additions from DECC may be a better way to take some of this forward, particularly when the task could be said to be new responsibilities which are not in the current Regs. It has also become clear that a fair amount of additional work, procedures, template letters and training would be required by data sharing.

Some specific issues are below;

Section 3.4 – this could be expected to slow down accreditation significantly and add on the cost of an additional IRMA for participants

Section 3.5 – would need to consider if this would mean an application going on hold until a new MCS certificate was produced

Section 3.6 – we would need to at least let local authorities know (maybe via the LGA) they could expect to receive this correspondence

Section 3.9 – we would need to contact the HSE to find out how to pass on information and who to pass it to

Section 4.2 – we would need training to be set up for the staff who would actually be doing the sharing and would need input from Legal and Paul Kitcher on this.

Please can you look at the enclosed draft and then I would suggest that the three of us meet to discuss.

Regards

Morag