

To: Edmund Ward[Edmund.Ward@ofgem.gov.uk]
Cc: Wightman, Stuart[Stuart.Wightman@detini.gov.uk]; Mills, John (DETI)[John.Mills@detini.gov.uk]; Willis, Adele[Adele.Willis@detini.gov.uk]; Briggs, Peter[Peter.Briggs@detini.gov.uk]; Jane Pierce[Jane.Pierce@ofgem.gov.uk]; Teri Clifton[teri.clifton@ofgem.gov.uk]; Gareth John[Gareth.John@ofgem.gov.uk]; Woods, Michael (DETI)[Michael.Woods@detini.gov.uk]
From: Hughes, Seamus
Sent: 2016-03-25T10:05:12Z
Importance: Normal
Subject: RE: HPRM: RE: HPRM: FW: Non-Domestic NIRHI - Draft Scope (OFFICIAL) [OFFICIAL]
Received: 2016-03-25T10:06:45Z

Edmund

I have discussed with John Mills and he is content to proceed as you propose subject to confirmation of the financial commitment at this point for phase 1 i.e for what and when etc.

We can follow up with the formal paper work after the Easter Holidays.

Many thanks

Regards

Seamus

Content subject to confirmation of what financial commitment we are entering into now and for what and when i.e. Phase 1 this year for x or whatever

Seamus Hughes

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Department of Enterprise, Trade & Investment

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Please consider the environment - do you really need to print this e-mail?

From: Edmund Ward [mailto:Edmund.Ward@ofgem.gov.uk]

Sent: 24 March 2016 17:21

To: Hughes, Seamus

Cc: Wightman, Stuart; Mills, John (DETI); Willis, Adele; Briggs, Peter; Jane Pierce; Teri Clifton; Gareth John

Subject: RE: HPRM: RE: HPRM: FW: Non-Domestic NIRHI - Draft Scope (OFFICIAL) [OFFICIAL]

Seamus

Thanks for your time on the phone.

To address the points below:

- 1) No further action requested
- 2) Yes, we can confirm that a proposal for Phase 2 will be submitted by Deloitte and that this will include the sampling approach and that as per the letter from John Mills to Chris Poulton (7.3.16) this second proposal will include assessment of the ongoing compliance of participants through a sample of inspections of installations and that overall report will include a clear opinion on the compliance of participants with the terms of the scheme
- 3) To provide clarity/reassurance, I can confirm that phase 2 will be informed by the results of phase 1. This is addressed in the deliverables section, which is explicit that [emphasis added] 'After phase 1, a further detailed proposal for phase 2 will be prepared. The outcome would be a single Report, **to be informed by the outcomes of phase 1**, and the site audits conducted by Ricardo Energy and Environment as part of phase 2, to address the overall objective.' On that basis, I would recommend we move to progress on the basis of the scope as drafted.
- 4) You are of course welcome to take legal advice on sharing with NIAO or Assembly, should you so wish. Equally if you wish for me to clarify with Deloitte sharing of the report with any specific bodies, I will be happy to progress that in parallel with the fieldwork
- 5) I agree that it would be useful to agree a timetable for phase 2 at the earliest opportunity. However, mindful of the need for that to be realistic, my recommendation would be to agree to proceed with phase 1 now, and then to seek a draft proposal for

phase 2 alongside joint DETI and Ofgem review of the draft report, targeting a further timetable to be proposed by w/c 15 April which would include a start date for site audits.

Are you happy with the above approach? If so, I would propose moving to continue with phase 1, and for us to raise associated paperwork to reflect this.

From our side, we'd be happy for this to be acknowledged by email in the first instance – for example via a short email note from John, confirming agreement to proceed – and for formal signoff to follow.

As I mentioned, we have Public Holidays tomorrow (Friday) and Monday – but conscious of availability and that Friday is a working day for you, I'm happy to discuss further today/to pick up emails tomorrow as required if there are any outstanding points to resolve this week.

Kind regards

Edmund

From: Hughes, Seamus [mailto:Seamus.Hughes@detini.gov.uk]

Sent: 24 March 2016 16:10

To: Edmund Ward

Cc: Wightman, Stuart; Mills, John (DETI); Willis, Adele; Briggs, Peter

Subject: FW: HPRM: RE: HPRM: FW: Non-Domestic NIRHI - Draft Scope (OFFICIAL) [OFFICIAL]

Importance: High

Edmund

Michael has copied you in directly so no doubt you will already be addressing the points raised. Subject to these being addressed I think we are ready to move forward.

Happy to discuss.

Regards

Seamus

Seamus Hughes

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Please consider the environment - do you really need to print this e-mail?

From: Woods, Michael (DETI)

Sent: 24 March 2016 15:50

To: Edmund Ward; Hughes, Seamus

Cc: Teri Clifton; Wightman, Stuart; Willis, Adele; Jane Pierce; Gareth John; Mhairi McQuillan; Mills, John (DETI); Stewart, Chris (DETI); McCormick, Andrew (DETI); Cooper, Trevor; Rooney, Eugene; Anderson, Michelle; Saunders, David; Cardwell, Mark; Bagdonaite, Dovile

Subject: RE: HPRM: RE: HPRM: FW: Non-Domestic NIRHI - Draft Scope (OFFICIAL) [OFFICIAL]

Seamus

- 1) I am content that the deliverables section of the proposal now includes reference to a single report informed by the outcomes of the initial systems review plus the results of site visits undertaken in phase 2;
- 2) As the proposal only relates to phase 1, however, can we have confirmation that a proposal for Phase 2 will be submitted by Deloitte and that this will include the sampling approach and that as per the letter from John Mills to Chris Poulton (7.3.16) this second proposal will include assessment of the ongoing compliance of participants through a sample of inspections of installations and that overall report will include a clear opinion on the compliance of participants with the terms of the scheme.
- 3) The scope limitation still states that phase 2 (site inspections) is dependent on the findings of phase 1. Would it not be better to say "phase 2 will be informed by the results of phase 1";
- 4) In relation to the letters for Ofgem and DETI to sign, they appear okay, you may wish to get legal advice on the ability to share this report with NIAO or Assembly or at least confirm with Deloitte that notwithstanding the conditions in the letter DETI can share the report; and

5) The timetable still refers to Phase 1 only and includes the production of a draft and final report on phase 1. It is not clear if this timetable is still relevant, if as i understand , there is now to be one overall report. Is it the intention to produce a report on phase one and a separate report after phase 2 on the whole exercise? Would it not be better to have a timetable for the whole exercise and this would include the commencement of site inspections and the overall report. If the timetable only relates to phase 1 then can you confirm if work on phase two will only commence after the final report on phase one is produced i.e. end of April 2016. A timetable for Phase 2 would be useful in particular the likely date on which site inspections will commence.

Michael Woods
 DETI IAS
 Ext 29892

From: Edmund Ward [<mailto:Edmund.Ward@ofgem.gov.uk>]

Sent: 23 March 2016 17:38

To: Hughes, Seamus

Cc: Teri Clifton; Wightman, Stuart; Willis, Adele; Jane Pierce; Gareth John; Mhairi McQuillan; Woods, Michael (DETI)

Subject: RE: HPRM: RE: HPRM: FW: Non-Domestic NIRHI - Draft Scope (OFFICIAL) [OFFICIAL]

Hi Seamus

Just re-circulating the attached (these are the same as those sent through earlier today to you/Stuart) to this wider circulation – on the assumption that you were to confirm you're happy with the attached, then I can follow up formally alongside associated CRs to reflect costs.

Kind regards

Edmund

From: Hughes, Seamus [<mailto:Seamus.Hughes@detini.gov.uk>]

Sent: 23 March 2016 09:09

To: Edmund Ward

Cc: Teri Clifton; Wightman, Stuart; Willis, Adele; Jane Pierce; Gareth John; Mhairi McQuillan; Woods, Michael (DETI)

Subject: RE: HPRM: RE: HPRM: FW: Non-Domestic NIRHI - Draft Scope (OFFICIAL) [OFFICIAL]

Hi Edmund

Just following up from our teleconference meeting on Monday on when we are likely to received the revised Deloitte proposal and details of the likely costs? We are very keen to get this agreed and underway as soon as possible.

Many thanks

Regards

Seamus

Seamus Hughes

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Please consider the environment - do you really need to print this e-mail?

From: Edmund Ward [<mailto:Edmund.Ward@ofgem.gov.uk>]

Sent: 18 March 2016 16:39

To: Hughes, Seamus

Cc: Teri Clifton; Wightman, Stuart; Willis, Adele; Jane Pierce; Gareth John; Mhairi McQuillan

Subject: HPRM: RE: HPRM: FW: Non-Domestic NIRHI - Draft Scope (OFFICIAL) [OFFICIAL]

Hi Seamus

I couldn't reach you by phone earlier, but please see below latest responses from Deloitte [in red] to your auditors comments and my proposed way forward [in green]

It would be good to discuss on Monday - alongside our discussion on preliminary accreditations further to your letter - if we can find an

Received from OFGEM on 07.06.2017

Annotated by RHI Inquiry