

**To:** Deckerson Thomas[Deckerson.Thomas@ofgem.gov.uk]; Keith Avis[Keith.Avis@ofgem.gov.uk]  
**From:** Morag Drummond  
**Sent:** 2012-11-12T18:42:48Z  
**Importance:** Normal  
**Subject:** RE: NIRHI: Drawdown of Funds  
**Received:** 2012-11-12T18:42:50Z

Keith,  
 I would agree with Deckerson's response.  
 Regards  
 Morag

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**From:** Deckerson Thomas  
**Sent:** 12 November 2012 16:49  
**To:** Keith Avis  
**Cc:** Morag Drummond  
**Subject:** RE: NIRHI: Drawdown of Funds

Keith,  
 Just a minor correction, the word is "imprest" not impress.

**Answers:**

- i) Ofgem will inform DETI of the first amount which will depend on anticipated payments within a period, usually monthly as indicated.
- ii) Estimates will be mainly based on installation capacity, expected hours of operation (weekly) and efficiency.
- iii) I am not familiar with the "Government Calculating Guideline" referred to but will be interested to know the details if available.

Ofgem will only request top-up of the imprest monthly and any unspent balance in the account at the end of the financial year will be transferred back to DETI for accounting purposes. Ofgem will provide DETI monthly "Receipt and Payments" accounts to enable them to account for funding received from HMRC.

Please let us know if you require any further clarification on this.

Regards  
 Deckerson

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**From:** Keith Avis  
**Sent:** 12 November 2012 16:19  
**To:** Morag Drummond; Deckerson Thomas  
**Subject:** NIRHI: Drawdown of Funds

Morag, Deckerson

The Impress wording (below) was added to the latest version of the Administrative Arrangements. DETI policy lead is happy to move forward on this basis, but their finance team have a few questions (as below) on which I would be grateful for your thoughts:

What would the first payment be from DETI to Ofgem?

How do we calculate the finances that we ask for?

Is the Impress System in line with the requirements under the Government's calculating guidelines?

Happy to come around and discuss these. Basically, if we can answer these, looks like DETI finance will be content.

Rgds  
 Keith

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**From:** Keith Avis  
**Sent:** 01 November 2012 13:25  
**To:** 'McCutcheon, Joanne'  
**Subject:** NIRHI: Drawdown of Funds

Joanne

We discussed about the drawdown of funds issue in the Feasibility Study. Updated wording, which would reflect the "Impress System" and would offer additional clarity would be:

*The parties will agree in advance a sum which will be paid into the GEMA bank account from which all periodic payments to participants are made during the term of the arrangements. Monthly returns of receipts and payments transactions pertaining to the account, incorporating bank reconciliations, will be done by GEMA and a request for top-up of bank balance will be made monthly to DETI by GEMA if required; such a request for top up will be provided by GEMA no later than five working days prior to the beginning of the calendar month in which the payments to the participants concerned are to be made.*

There is nothing new here beyond the discussion that we had a few weeks ago with our finance team. If this helps I can add this to the text accordingly.

Of course, very happy to discuss this. With you.

Annotated by RHI Inquiry