

**To:** Fiona Fulton[Fiona.Fulton@ofgem.gov.uk]  
**From:** Jacqueline Balian  
**Sent:** 2012-11-06T09:42:09Z  
**Importance:** Normal  
**Subject:** RE: NIRHI  
**Received:** 2012-11-06T09:42:10Z

Yes, please go ahead and do this. The only thing we cannot do is make any decisions!  
Jacqueline

**Jacqueline Balian**

Head of RHI Operations  
New Scheme Development  
9 Millbank  
London  
SW1P 3GE  
Tel: 0207 901 7211  
[www.ofgem.gov.uk](http://www.ofgem.gov.uk)

---

**From:** Fiona Fulton  
**Sent:** 06 November 2012 09:37  
**To:** Jacqueline Balian  
**Subject:** FW: NIRHI

Just to confirm this – I assume you are happy we start sending out application forms and commence processing. I'll tell Michelle to start doing this in the afternoon unless you let me know otherwise.

Cheers  
Fiona

---

**From:** Matthew Harnack  
**Sent:** 05 November 2012 20:15  
**To:** RHI - Operations  
**Cc:** Mary Smith; Keith Avis; Michelle Murdoch; Mavreen Ananura; Paul Heigl; Rita Chohan  
**Subject:** NIRHI

Hi all,

I thought it best to send a brief email as you may have heard mutterings about whether the NIRHI admin agreement is in place. We are very close to agreeing the final version with DETI and hope to finalise it late this week or early next. We are now just down to the final few i's to dot and t's to cross. While we can't make accreditation decisions without this being in place, we certainly can and should handle enquiries, accept applications for accreditation and process applications as we normally would. This is why we went live with the scheme last Thursday. In short the NIRHI is "open for business".

For the avoidance of doubt, I don't think it's appropriate to mention externally that we are still finalising the agreement as it would introduce unnecessary uncertainty amongst external stakeholders and could be a reputational issue if misrepresented. If we are asked about whether the NIRHI is up and running all we need to say is that it is, and to point people towards the webpage with the application forms and other information.

If you have any questions about this then you could ask your senior manager in the first instance, but if they can't answer them then I'd be happy to.

Regards,  
Matthew

**Matthew Harnack**  
Associate Director, Commercial  
New Scheme Development  
9 Millbank  
London  
SW1P 3GE  
Tel: 020 7901 7218  
[www.ofgem.gov.uk](http://www.ofgem.gov.uk)