

To: Keith Avis[Keith.Avis@ofgem.gov.uk]
Cc: Matthew Harnack[Matthew.Harnack@ofgem.gov.uk]; Richard Kayan[Richard.Kayan@ofgem.gov.uk]
From: Andy Luckhurst
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Keith,

To confirm the discussion at Matthew's Direct Reports meeting this morning, can you please clarify the whereabouts of the IT budgetary change request form?

Matthew made it clear that he will not be in a position to sign off the budgetary change request until the DETI agreement has been signed-off and funding from DETI is confirmed. In the meantime, I am therefore assuming (as confirmed this morning) that there continues to be an interim funding arrangement in place, covering IT development work up to £143,000 (Matthew confirmed that the additional £47,000 of IT contingency is not yet agreed and that I therefore need to let you know if overall expenditure is expected to exceed £143,000 before the DETI agreement is signed).

I understand that the agreement with DETI is expected to be signed before the end of October, so that the scheme can start being run from the beginning of November.

Please let me know if I have misinterpreted anything. If I do not hear anything to the contrary by the end of this week, I will continue to assume that the above arrangements apply.

Regards,

Andy

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