

**To:** Mary Smith[Mary.Smith@ofgem.gov.uk]  
**From:** Keith Avis  
**Sent:** 2012-10-01T08:52:36Z  
**Importance:** Normal  
**Subject:** RE: Quarterly report  
**Received:** 2012-10-01T08:52:38Z

Mary

I suggest the wording as below:

DETI have asked us to administer the RHI in Northern Ireland on their behalf under a services agreement arrangement. The NI RHI is expected to go live on 1 November 2012. It will be essentially the same as the GB RHI, but with different tariffs and with a 1MW limit on biomass installations.

Administration will be delivered as part of our overall RHI Operations team. It will be operated on an interim manual basis up to the end of January, when IT changes take effect, to coincide with a GB RHI IT release.

The development phase of the scheme remains on track for DETI's 1 November go-live. DETI are consulting on draft guidance until 18 October. NSD officials have participated in two events to coincide with the consultation. Internal procedures, that underpin GBRHI operation, are currently being updated to reflect specific NI RHI requirements, where necessary. Procedures for the manual accreditation methodology are also being drafted, which will use the existing manual application form as the basis for the approach. Development of the small IT system change is also well underway.

Our legal team have produced a first draft of the Administrative Arrangement document that has been passed to DETI's legal representatives for consideration. We have been pursuing their earliest response, as the document is critical for establishing the scope, resources and risk in running the scheme and will allow us to forecast all aspects of scheme delivery moving forward.

DETI have agreed base level funding in principle (not including contingency) up to feasibility study level for 2012/13. The revised 2012/13 development cost forecast is £47k above the feasibility study forecast to take account of IT contingency and £5k above original operational forecasts to take account of increased staffing need for accreditation and managing the interim manual operations. We are currently reviewing forecasts of operating costs for 2013/14 and beyond. These costs are likely to be substantially higher than indicated in the feasibility study due to our subsequent experience on accreditation processing time. DETI is aware that this may be the case, and there may be a negotiation that needs to take place in the next month or two. It is also the case that NIRHI projections now represent up to 11-17% of the overall RHI scheme up to 2016, whereas the feasibility study anticipated this to be 3%.

DETI are anticipating that phase 2 of the NIRHI scheme will take place in summer 2013, picking up on updates to the GBRHI scheme that will take place over the next few months. We have said informally that we will need to have sight of their proposals before scoping the action necessary to develop and bring the changes into operation.

This is about ¾ of a page and does pick up on Bob and Matthew's comments. Suffice to say, happy to work on this further as you need.

Rgds  
Keith

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**From:** Mary Smith  
**Sent:** 28 September 2012 16:31  
**To:** Keith Avis  
**Subject:** FW: Quarterly report  
**Importance:** High

Hi Keith,

Further to Matthew's email, please can you draft an update on NIRHI and send me something for end of Monday? Given Matthew's email, I hope it won't take too long.

Thanks very much  
Mary

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**From:** Alex Byrom  
**Sent:** 28 September 2012 12:38  
**To:** Mary Smith  
**Subject:** FW: Quarterly report

Hi Mary,

For inclusion in the next update of the report next week, Bob wanted some more bits on NIRHI.

Can we discuss later?

Regards,  
Alex

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**From:** Robert Hull  
**Sent:** 28 September 2012 08:23  
**To:** Alex Byrom; Stuart Cook  
Annotated by RHI Inquiry

**Subject:** RE: Quarterly report

Alex

Many thanks for this – its taking good shape. My comments attached. There are still some bits to be added on RHI and NIRHI – perhaps you could speak to Jacqueline and Matthew. I'd like to have one more run through next week  
Bob

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**From:** Alex Byrom

**Sent:** 27 September 2012 18:56

**To:** Robert Hull; Stuart Cook

**Subject:** Quarterly report

Stuart and Bob,

I didn't issue to legal today because the top 7 risks is due for update and there are three sentences missing in the new 'comments' section of the summary dashboard table on page 3. Legal said they would prefer to wait for these bits than me issue to them.

Bob Thomas tells me that you are reviewing the top 7 risks, Stuart and I fully expect to get the missing sentences tomorrow morning in good time for submission to exec and MC.

Click [Here](#) to view the doc.

Regards,

**Alex Byrom**

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