

To: Michelle Murdoch[Michelle.Murdoch@ofgem.gov.uk]
From: Keith Avis
Sent: 2012-08-29T16:16:06Z
Importance: Normal
Subject: RE: Guidance
Received: 2012-08-29T16:16:08Z

Michelle
Guidance should be directed to Matthew listing who has seen it. You should then cc: legal, IT, Comms, GBRHI opps team, Comms and ask for any views. Make sure that Ade Obaye in the Opps team sees it as she deals with fraud and compliance and it will be useful to have her views.
If you could draft something first and send it to me I will have a look through.
Thanks
Keith

From: Michelle Murdoch
Sent: 29 August 2012 15:43
To: Keith Avis
Subject: RE: Guidance

Ok...Could you email me a definitive list of who you would like it to go to? Would hate to leave anyone out!!
Thanks
Michelle

From: Keith Avis
Sent: 29 August 2012 15:41
To: Michelle Murdoch
Subject: RE: Guidance

Great, thanks. In sending around can you include a cover note that flags the timescales that we are working to and the any key areas that we should be looking at. Rita or I can print out a hard copy of the document for Matthew. I am not sure whether Bob Hull will ultimately need to sign this off before it goes to DETI. I get the feeling that DETI have done nothing to arrange the stakeholder events, so we will need to chase them to make sure that they have this in hand. They will need to start moving on this, this week if they are to secure venues and have sufficient lead-in time for participants to accept. Like all these things, 2 months sounds comfortable, but once you break it down it is very tight.
Rgds
Keith

From: Michelle Murdoch
Sent: 29 August 2012 15:29
To: Keith Avis
Subject: RE: Guidance

That's fine. Will promised to come back to me re. outstanding issues before he goes on holiday and anything else can be dealt with by Marcus as we go along. You will have the documents cop tomorrow as initially estimated.
Michelle

From: Keith Avis
Sent: 29 August 2012 15:16
To: Michelle Murdoch
Subject: RE: Guidance

Michelle
As I understand it, Will is on leave for a week, but Marcus is back on Monday. I have just come off the phone from Joanne McCutcheon at DETI who is going to come back to us with regards the timescales for consultation. She said that they will need a week to look at it before the consultation starts, so if they start the consultation, say 20 September, then a four week consultation would take us up to 18 October, leaving a week and a half to finalise and publish, which is tight – but just about achievable. Bottom line is that we need to move quickly I think. Timescale as I see it is:
30 August: send around Guidance for Review
6 September: Matthew's surgery
13 September: send Guidance to DETI
20 September: Consultation starts
18 October: Consultation finishes
19 October: Guidance updates made.
22 October: Clearance meeting with Matthew

24 October: Send guidance to DETI for publication

Joanne is going to check that DETI can run with a short consultation – it may be difficult with a 200 page document, but the two events may save us. She is going to come back to us on this. Does this timeline work for you?

Keith

From: Michelle Murdoch

Sent: 29 August 2012 14:47

To: Keith Avis

Subject: Guidance

Hi Keith

Just to let you know – have not as yet heard from Will (legal) so Guidance will be done, as much as it can be, tomorrow.

Cheers

Michelle

Michelle Murdoch

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