

**To:** Ruth Lancaster[Ruth.Lancaster@ofgem.gov.uk]; Keith Avis[Keith.Avis@ofgem.gov.uk]  
**From:** Luis Castro  
**Sent:** 2012-08-20T08:27:51Z  
**Importance:** Normal  
**Subject:** RE: RHI/NI RHI  
**Received:** 2012-08-20T08:27:57Z

Thanks Ruth. Please let me know if for any reason you have to call on external resources in relation to ECO or NI RHI – I may have to reprioritise work  
Luis

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**From:** Ruth Lancaster  
**Sent:** 19 August 2012 23:18  
**To:** Luis Castro; Keith Avis  
**Subject:** RHI/NI RHI

Various absences due to annual leave mean we are a bit thin the ground over the next couple of weeks. That being the case if excessive amounts of work are dropped on us during this period we are likely to need to call on external resources. I'm assuming this won't be a problem on RHI, but I'm aware we haven't yet on agreed budgets on NI RHI. To avoid incurring costs at risk I would be grateful if you will ensure only essential or urgent matters are referred to us in the last two weeks of August.

Many thanks for your assistance.

Ruth

**Ruth Lancaster**

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