

James Robinson

From: Chris Poulton
Sent: 26 April 2017 16:42
To: James Robinson
Subject: FW: DETI update [OFFICIAL Internal Only]
Attachments: NI volumes.docx; NIRHI and Carbon Trust - briefing for Gareth and Chris.docx

From: Teri Clifton
Sent: 15 April 2014 17:39
To: Gareth John <Gareth.John@ofgem.gov.uk>; Chris Poulton <Chris.Poulton@ofgem.gov.uk>
Subject: DETI update

Hi Gareth

Here are the points to discuss tomorrow:

1. **Costings** – we are looking at change control at 3% - 4% of the GB operating cost. As per the attached, DETI ended the year at 3.7% against the forecast 3100 applications. We have not had a forecast from them this year so we need forecast numbers and are currently assuming that cases will be coming in at the same level 2014/15.
2. **Carbon trust** – Edmund has sent a summary through with a pragmatic approach which he has walked through with you. This will be a big win if we can sort this one.
3. **Data sharing** – this is what we are going to need from them if we want to create a data sharing protocol

‘ We will consider the request for data sharing and feel that the correct approach to deal with this is through a formal data sharing protocol. With this protocol, we will be able to consider the data requests and progress to conclude this to an outcome that is satisfactory to DETI. The key information that is required should cover:

- The detail of the personal data required
- The justification and purpose for requiring the personal data
- The legal basis on which the data is requested which should include reference to any relevant regulations, primary legislation and application of the Data Protection Act 1998 and its associated provisions and principles. (This should also cover any provisions set out in the Administrative Arrangements relating to sharing of data.)
- Security of the data including transfer and how this will be held by DETI. (This should cover where this information will be stored within DETI and procedure for transferring the data. Our procedure for transferring this data to DECC uses a secure portal and we will need to be satisfied of the security arrangements for transfer of any similar data to DETI.)
- Assurance and accuracy of the data
- Ownership of the personal data and procedure if there is a data loss or breach notification

Any data sharing protocol agreed with DETI will need to be reviewed by our designated lawyer, at a separate cost to DETI. We would need confirmation that they would be happy to bear the cost of this.’

4. We would like to understand their IT plans for phase 2 so that we can support them – this will be costed separately to the main operating costs in point 1 above.

My plane arrives at around 9.25, so I'll see you in arrivals.

Regards