

**To:** Robert Hull[Robert.Hull@ofgem.gov.uk]  
**From:** Matthew Harnack  
**Sent:** 2011-04-15T13:37:06Z  
**Importance:** Normal  
**Subject:** FW: Administration of RHI in Northern Ireland  
**Received:** 2011-04-15T13:37:06Z

To be aware – DECC have given DETI NI £25M to set up an RHI in NI. And there's will undoubtedly be at a much smaller scale to ours. It seems we bid too low!

Could be a great opportunity to improve our funding situation and to greatly reduce costs for them if we were to set up and run the scheme on their behalf. We already run the RO and REGO schemes for them and from their email it seems they are keen to do this for the RHI.

I'll ask legal to advise on our ability to do this, just in case there's any issues, and pending the outcome of that I'd suggest we enter discussions with DETI to run it for them. What do you think?

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**From:** Gareth Atkins  
**Sent:** 15 April 2011 12:30  
**To:** Matthew Harnack  
**Subject:** FW: Administration of RHI in Northern Ireland

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**From:** Clydesdale, Alison [mailto:Alison.Clydesdale@detini.gov.uk]  
**Sent:** 15 April 2011 11:57  
**To:** Gareth Atkins  
**Cc:** Irrelevant information redacted by the RHI Inquiry (Office for Renewable Energy Deployment); Hutchinson, Peter  
**Subject:** Administration of RHI in Northern Ireland

Gareth

We spoke a long time ago about the administration of the RHI.

I understand that Ofgem e serve will be administering the RHI in GB for DECC.

Northern Ireland currently has CEPA and AEA carrying out an economic appraisal for us on a RHI for Northern Ireland and we hope to consult on the final form of that in the summer.

We have been allocated £25m from DECC for an RHI here and we would be keen to discuss if there is any way we could be included in the current system of RHI administration that is being planned for GB - in a similar way to current RO.

It is likely that our tariffs will be different to GB but in all other respects it looks like the final scheme will be very similar to the GB model. We will be including the need for MCS accreditation. It's unlikely we will be up and running before jan 2012 in any case.

I'm not sure if we should discuss with yourselves directly or via DECC or both so I am copying in Irrelevant information redacted by the RHI Inquiry from the RHI team in DECC as well.

Grateful if you can advise if this would be a possibility for Northern Ireland and what would be the best way to move it forward ?

Best Regards

Alison

**Alison Clydesdale**  
Sustainable Energy  
Department of Enterprise, Trade & Investment  
Netherleigh  
Massey Avenue  
Belfast, BT4 2JP  
Tel: 028 9052 9248 (ext: 29248)  
Mob: Personal information redacted by the RHI Inquiry  
Textphone: 028 9052 9304  
Web: [www.detini.gov.uk](http://www.detini.gov.uk)

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**To:** Matthew Harnack[Matthew.Harnack@ofgem.gov.uk]  
**From:** Gareth Atkins  
**Sent:** 2011-04-18T08:43:22Z  
**Importance:** Normal  
**Subject:** FW: Administration of RHI in Northern Ireland  
**Received:** 2011-04-18T08:43:22Z

Hi Matthew

To see latest. Would it be worth suggesting to Jo that any spare admin budget could make up the short fall, rather than us coming back with suggested cuts to the policy. Otherwise, Jo could use to reduce costs at their end with no benefit to us.

Just a thought.

Gareth

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**From:** Greasley Jo (Office for Renewable Energy Deployment) [mailto:Joanna.Greasley@decc.gsi.gov.uk]  
**Sent:** 18 April 2011 09:40  
**To:** Clydesdale, Alison; Gareth Atkins  
**Cc:** Hutchinson, Peter; Irrelevant information redacted by the RHI Inquiry (Office for Renewable Energy Deployment); Irrelevant information redacted by the RHI Inquiry (Office for Renewable Energy Deployment)  
**Subject:** RE: Administration of RHI in Northern Ireland

Alison

You may want to check with HMT that you can use some of the £25m for administration costs. DECC has to find the cost of administering the GB scheme from within its own DEL budget and that budget is very limited indeed.

Might be worth you and I having a quick word about this before taking this further with Ofgem?

Thanks.

Jo

Jo  
 Head - Renewable Heat Incentive Team  
 x 0300 068 6154

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**From:** Clydesdale, Alison [mailto:Alison.Clydesdale@detini.gsi.gov.uk]  
**Sent:** 15 April 2011 11:57  
**To:** 'gareth.atkins@ofgem.gov.uk'  
**Cc:** Irrelevant information redacted by the RHI Inquiry (Office for Renewable Energy Deployment); Hutchinson, Peter  
**Subject:** Administration of RHI in Northern Ireland

Gareth

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Best Regards

Alison

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**To:** New Schemes Development[NewSchemesDevelopment@ofgem.gov.uk]  
**Cc:** Paul Heseltine[Paul.Heseltine@ofgem.gov.uk]; Keith Duncan[Keith.Duncan@ofgem.gov.uk]  
**From:** Ade Obaye  
**Sent:** 2011-05-11T14:32:55Z  
**Importance:** Normal  
**Subject:** Fraud awareness workshops - 29th June and 7th July  
**Received:** 2011-05-11T14:32:55Z

Dear all

Please note I have arranged for the delivery of ½ day fraud awareness sessions to all staff within the New Scheme Development, Environmental Programmes and Finance & Risk Management teams.

The sessions are aimed at raising the awareness of fraud and ensuring that we are all aware of our responsibilities with regard to fraud prevention.

Four sessions will be delivered (two on the 29<sup>th</sup> of June and two on the 7<sup>th</sup> of July) and prior to the sessions you will all be asked to complete a short questionnaire designed to gauge your current level of fraud awareness.

I will make further contact in due course to arrange sessions times etc.

Regards

**Ade Obaye**

RHI Fraud and Compliance Manager  
New Scheme Development  
9 Millbank  
London  
SW1P 3GE  
Tel: 0207 901 7400  
[www.ofgem.gov.uk](http://www.ofgem.gov.uk)



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on 11 May 2011 03:38:37 using MacroView DMF

**To:** Ade Obaye[Ade.Obaye@ofgem.gov.uk]  
**Cc:** Neil Vincent[Neil.Vincent@kaplan.co.uk]; Charles Gubbins[Charles.Gubbins@kaplan.co.uk]  
**From:** Gareth Batterbee  
**Sent:** 2011-05-20T15:16:01Z  
**Importance:** Normal  
**Subject:** High level outline for the course  
**Received:** 2011-05-20T15:16:00Z  
[Ofgem high level Fraud outline.docx](#)

Hi Ade,  
Here's the suggested overview for you to have a look at. Charles and I will be meeting on Wednesday to consider what will work best and also think about how we work the Bribery Act into the materials.  
If you have any comments please let me know and we can factor those in.

Best regards

Gareth

**Gareth Batterbee**

Training Consultant

M: Personal information redacted by the RHI Inquiry | T: +44 845 833 3212 | E: gareth.batterbee@kaplan.co.uk

**Kaplan Hawksmere would like to announce our new address:**  
**4th Floor, Block 3, Angel Square, London, EC1V 1NY**

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on 23 May 2011 09:55:25 using MacroView DMF

## Fraud Awareness for Ofgem

Session	Content	Timing
Introduction	Trainer introduction and course objectives Check on participant base knowledge, expectations and whether have read the fraud and whistle-blower policies	0900-0915
Scene setting	Fraud statistics, frequency, high profile frauds, reputational impact	0915-0925
What is Fraud	Definitions of fraud Group discussions around what constitutes fraud Different types of fraud Fraud triangle Error vs. Intent	0925-1015
Fraud warning signs	Fraud warning signs Exercise identifying fraud red flags	1015-1100
Break	Coffee	1100-1115
Fraud prevention/detection controls	How do we prevent Frauds occurring in an organisation Presentation session of key types of control	1115-1135
Risks to Ofgem	Split into groups by department Exercise to identify the risks in place and the controls that exist to mitigate risks 20 minutes to identify 5 minutes per group present back	1135-1210
My responsibility	What to do in the event of Fraud Personal responsibility and professional scepticism	1210-1225
Recap and next steps	Recap of key learning points, evaluation and personal actions/next steps	1225-1230

**To:** Robert Hull[Robert.Hull@ofgem.gov.uk]; Matthew Harnack[Matthew.Harnack@ofgem.gov.uk]  
**From:** Gareth Atkins  
**Sent:** 2011-06-03T16:15:35Z  
**Importance:** Normal  
**Subject:** FW: Administration of RHI in Northern Ireland  
**Received:** 2011-06-03T16:15:35Z

Both

Please see email below: a request from the Department of Enterprise, Trade and Investment NI to discuss the possible administration of RHI NI on their behalf and possibly their equivalent of RHPP. To note the reference to funding, which has the potential to overcome some of the shortfall between our original projections to DECC and their current budget – if there are no significant differences between the two schemes that would impact upon the IT.

Matthew – would you like me to pass on your details to Peter and ask him to get in touch with you direct?

Gareth

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**From:** Hutchinson, Peter [mailto:Peter.Hutchinson@detini.gov.uk]  
**Sent:** 03 June 2011 17:01  
**To:** Gareth Atkins  
**Subject:** FW: Administration of RHI in Northern Ireland

Gareth,

My colleague Alison Clydesdale previously spoke to you and then emailed in April 2011 in regards to the Northern Ireland Renewable Heat Incentive (RHI).

Work is finalising on the economic appraisal of a NI RHI and we will shortly be engaging with our Minister to agree on the final design of a local RHI scheme. Many of the eligibility and accessibility arrangements will be similar to the GB model, the major differences will relate to tariff levels, there may also be differences in the technologies we support (with consideration being given to biofuels, ASHPs and deep geothermal) and in how we treat very large installations.

We would be hoping to engage with Ofgem on the matter of administration as there are obvious economies of scale in doing so, as well as the expertise that Ofgem has built up in the roll-out of the GB RHI.

At this stage, I would be grateful if you could advise on how this process of engagement should begin (i.e. appropriate contacts, need for meetings, need for information on a proposed scheme) and would you be able to advise on the potential costs that could be incurred by DETI in setting up the NI RHI and having it administered by Ofgem. We have preliminary tariffs in place, however these are subject to further verification and Minister, we could share these with you if needed. We would also have some questions in regards to option of front-loading tariffs and the possible administration of domestic grants, akin to the 'renewable heat premium payments'.

Once we have engaged further with our Minister we would be hopeful to go to public consultation over the Summer and then seek the introduction of relevant legislation in Autumn, it is hard to see a RHI scheme in place until January 2012 at the earliest, possibly more like April 2012. Obviously we will need to understand administration costs in advance of this.

Happy to speak more on this matter. If you can advise on the appropriate contact point on this matter and what discussions/information is required from DETI that would be greatly appreciated.

Many thanks,

Peter

**Peter Hutchinson**

Sustainable Energy  
Department of Enterprise, Trade & Investment  
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