

NI RHI

NI RHI DETI Teleconference		
Date: 09/08/12	Time: 09:30	Room: 3 H3
Chair: Paul Heigl/Joanne McCutcheon		
Attendees:	Paul Heigl (PaH) Keith Avis (KA) Michelle Murdoch (MM) Marcus Porter (MP) Will Elliott (WE) Peter Hutchinson (PeH) Joanne McCutcheon(JM)	Apologies: Luis Castro Keith Avis Rita Chohan
1. Legislative update on GB vs. NI differences		
Discussion Points and Action Items	Person	Deadline
I. DETI informed the group that they are still finalising the regulations and will have those in the next couple of days – DETI will share with Ofgem as soon as those come through. Changes will include some to deal with certain differences between the GB and the NI Regulations as for which Ofgem have indicated there is no clear explanation.	PeH	ASAP
II. The changes proposed by MP/WE have been accepted and DETI have asked for regulations 23 and 25 to be looked at by their external legal resource.		
III. Once received, DETI will send over both a tracked change copy and a clean copy and asked for Ofgem to have another look at those.	MP/WE	n/a
2. Update on Administrative Agreement		
Key Points/Action Items	Person	Deadline
I. Ofgem updated the group that we are having meetings with our senior management to get clearance to share this with DETI. MP advised that the first draft of this document is now substantially complete so we should have a draft to share soon.		
3. Guidance Document Update		
Key Points/Action Items	Person	Deadline
I. MM updated the group that V1.0 of this doc will be circulated internally on 13/08.		
II. MM asked DETI for their timelines for consultation, DETI responded that Ofgem should provide them with expected times and they will work around those.	MM	ASAP

III. DETI asked for the consultation time to be extended in the current project plan from 4 weeks to 6 weeks.	PaH	Action complete
4. Payments		
Key Points/Action Items	Person	Deadline
I. Ofgem asked about clearance procedures for making payments to Ofgem once an invoice has been generated.		
II. DETI said they will investigate the process for payments and the 'draw down' times as to whether payments can be processed within 3 days of an invoice being submitted.	DETI	ASAP
III. DETI will also look at a process whereby invoices are sent in parallel straight to the payment processing department (Account NI?)	DETI	ASAP
5. Reporting		
Key Points/Action Items	Person	Deadline
I. MP asked about the requirements for reporting – at present Regulation 51(2) states that DETI will publish certain information, such as accreditation numbers, but nothing else is required within the Regulations and does not need to be – though DETI are considering re-instating the reference to 5 days in the provision corresponding to Regulation 53 of the GB Regulations. DETI indicated though that they might need from Ofgem more information than that provision might suggest and perhaps as much as is currently supplied to DECC. MP said this may mean that some further adjustment to the AA is required regards communication of information.		
II. PaH asked about the frequency for reporting on financial or operational information. Currently the GB scheme reports to DECC twice monthly. DETI are happy for the same frequency of reporting as for the GB scheme.		

<p>III. PaH also asked whether DETI would be averse to that twice monthly reporting and forecasts/invoices being generated on alternate weeks to the GB scheme in order to improve our administration of both schemes. DETI again happy with whatever results in the most effective administration and the least cost option.</p>		
<p>6. Enforcement</p>		
<p>Key Points/Action Items</p>	<p>Person</p>	<p>Deadline</p>
<p>I. MP raised the issue of enforcement and where enforcement starts and stops. Does Ofgem have the powers to make operational enforcement decisions without DETI approval?</p>		
<p>II. MM highlighted that recent thinking behind this issue was in an email received from MP yesterday. MM to forward on this thinking and DETI will respond in writing to confirm decisions.</p>	<p>MM DETI</p>	<p>Action complete ASAP</p>
<p>7. AOB</p>		
<p>Key Points/Action Items</p>	<p>Person</p>	<p>Deadline</p>
<p>I. DETI pointed out that in the FS (para 6.4) it states that there will be Project Board meetings between Ofgem and DETI directors to drive progress on the project.</p>		
<p>II. PaH to investigate what is planned for this project board and to report back to DETI.</p>	<p>PaH</p>	<p>Action complete</p>
<p>III. DETI also asked about the budget for the operational phase of the NI RHI. Ofgem and DETI will start the thinking and finalise more accurate forecasts for these costs so that both parties can make preparations.</p>		