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**Chair's Brief for the Meeting of the
Committee for Enterprise, Trade & Investment**

Room 29, Parliament Buildings

From: Jim McManus

Committee Clerk, Committee for Enterprise, Trade & Investment

To: Patsy McGlone
Chairperson

cc Conor Murphy
Deputy Chairperson

Meeting Date: 1 March 2016

Meeting Time: 10.00am

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1. **Remind members:** all devices should set to mute.

Declare the meeting open to the public.

2. **Welcome:** members and the public.
3. **Inform those in the Public Gallery:** they are welcome to use their mobile devices as long as they are in airplane mode and all devices are muted. They are welcome to connect to the Assembly Wi-Fi. Password details are available on the gallery rules. It is not permitted to take photographs or record any of the meeting.

Agenda Item 1 – Apologies

4. **Inform members:** No apologies have been received.

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5. **Ask members:** if they have received any apologies.

Agenda Item 2 – Draft Minutes

6. **Inform members:** a copy of the draft minutes of the meeting held on 23rd February 2016 is from **page 5** onwards.

Agenda Item 3 – Chairpersons Business

Invitation to Book Launch

7. **Inform Members:** at **page 11** is an invitation to the book launch of 'Devolution and the UK Economy', edited by Dr Leslie Budd of the Open University (and Specialist Advisor on the Economy to the Committee) and Professor David Bailey from Aston Business School. The launch will be held on Monday 14th March at 17.30 in the Linen Hall Library.
8. **Ask members:** to inform the Committee Office if they are available to attend.

Oral Briefing by Minister on DETI's Renewables Energy Policy

9. **Inform members:** the Minister is available to brief the Committee on 15th March. A copy of correspondence from the Department is at **page 3 of tabled papers**.
10. **Ask members:** if they are content that the Minister briefs the Committee on 15th March.

Correspondence regarding Closure of Renewable Heat Incentive (RHI) Schemes

11. **Inform members:** correspondence from BSH Limited is at **page 4 of Tabled Papers**.
12. **Ask members:** if they have any comments.
13. **Ask members:** if they are content to note in advance of the briefing by the Minister.

STEM Event Celebrating National Science and Engineering Week

14. **Inform members:** an invitation from Assembly Education Service is at **page 6 of Tabled Papers**.
15. **Inform members:** the event is to be held on Tuesday 15th March at 10am to 12 noon and again at 1pm to 3pm in Room 54 and Room 55.
16. **Inform members:** they will note it is only Belfast schools listed, the Education Service stated to the Committee Office that the reason for this is due to travel arrangements.
17. **Ask members:** to each drop into the afternoon session when they are able to. It is hoped that the Minister will also be able to attend.

**Agenda Item 4 – Oral Briefing from Consumer Council Northern Ireland:
Online Parcel Premium**

18. **Inform members:** a written brief is a **page 13**.
19. **Inform members:** briefing the Committee today from the Consumer Council Northern Ireland is:
 - Mr John French, Chief Executive
 - Ms Kellin McCloskey, Head of Postal Policy
20. **Welcome:** the representatives to the meeting.

NOTE TO CHAIR: you may wish to thank representatives for accommodating the Committee by agreeing to provide the briefing today instead of the previously scheduled date.

Following the briefing:

21. **Thank the representatives:** for their briefing today.

Agenda Item 5 – Oral Briefing from InterTradeIreland: Mapping the Potential for All-Island Sectoral Ecosystems

22. **Inform members:** the report is at **page 25**.

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23. **Inform members:** briefing the Committee today from InterTradelreland is:

- Mr Aidan Gough, Director of Strategy and Policy
- Dr Eoin Magennis, Policy Research Manager

24. **Welcome:** the representatives to the meeting.

Following the briefing:

25. **Thank the representatives:** for their briefing today.

Agenda Item 6 – Oral Briefing from Invest NI: InterTradelreland Report

26. **Inform members:** briefing the Committee today from Invest NI is:

- Mr Brian Dolaghan, Executive Director, Business & Sector Development
- Ms Olive Hill, Director of Strategy

27. **Welcome:** the officials to the meeting.

Following the briefing:

28. **Thank the officials:** for their briefing today.

Agenda Item 7 – Matters Arising

29. **Inform members:** there are **six** items listed on the Index which is at **page 119** of members' packs. Papers are from **pages 120** onwards.

30. **Ask members:** if they are content with the suggested actions on the Index.

Concurrent Meeting on 'Going for Growth' Briefing

31. **Inform members:** the Clerk has been advised that Tony O'Neill, Chair of the Agri- Food Strategy Board, is no longer able to attend the meeting on 8th March.

32. **Ask members:** if they are content for the briefing to go ahead with officials only.

Agenda Item 8 – Draft End of Mandate (Legacy) Report 12 May 2011 – 29 March 2016

33. **Inform members:** papers for this item include:

- Clerk's Brief (**page 160**)
- Specialist Advisor briefing note (**page 161**)
- Second draft End of Mandate Report (**page 164**)

34. **Ask members:** if they have any comments.

35. **Ask members:** if they are content to forward Dr Budd's paper to the Department for consideration when developing objectives for the refreshed Economic Strategy.

36. **Ask members:** if they are content with the content of the report pending finalisation of the items listed in the Clerk's Brief.

Agenda Item 9 – Correspondence

37. **Advise members:** there are **eight** items of correspondence on the Index for members to consider. The index is at **page 195**.

Strategic Review of Digital Communications

38. **Inform members:** correspondence from Ofcom is at **page 196**.

39. **Ask members:** if they have any comments.

40. **Ask members:** if they are content to note.

Remaining Items on Index

41. **Ask members:** if they are content with the suggested actions for the remaining items on the index.

Agenda Item 10 - Any Other Business

42. **Inform members:** there are no additional items of business.

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43. **Ask members:** if they have any additional items of business.

Agenda Item 11 – Date, Time and Place of Next Meeting

44. **Inform members:** the next Committee meeting will take place on **Tuesday 8th March 2016 at 10am, in Room 29**, Parliament Buildings.