

**From:** McCullough, Kate

**Sent:** 06 July 2012 10:16

**To:** David McCune (david.mccune@detini.gov.uk) <david.mccune@detini.gov.uk>

**Cc:** rosie.clarke@detini.gov.uk; Murray, John (John.Murray@detini.gov.uk) <John.Murray@detini.gov.uk>; Robson, Rod (Rod.Robson@detini.gov.uk) <Rod.Robson@detini.gov.uk>; McKee, David <David.McKee@niassembly.gov.uk>; McDowell, Michelle <Michelle.McDowell@niassembly.gov.uk>; McManus, Jim <Jim.McManus@niassembly.gov.uk>

**Subject:** FW: Issues arising from the Committee Meeting of the 5 July

David

Below are the issues arising from the Committee meeting on the 5 July:

- In relation to Ulster Bank systems failure it was agreed to write to the Minister to ask what has been the Department's response to the bank crisis and the impact on NI business (letter to follow).
- In relation to SL1: Renewable Heat Regulations (Northern Ireland) 2012: It was agreed to receive an oral briefing from Energy Division officials after recess (this should be as early as possible 13 September is suggested). It was also agreed to forward to Action Renewables to obtain their views (As this item was flagged as sensitive, please indicate as soon as possible if the Department has any issues with the Committee's decision).
- In relation to Subordinate Legislation SR2012/255: The Health and Safety (Fees) Regulations (Northern Ireland) 2012 members agreed it had no objection to the rule.
- In relation to the Consultation on Implementation of the EU Third Energy Package members agreed to receive a summary of consultation responses when the consultation closes.

Kate

**Outstanding:**

- In relation to Trading Standards Service Payday Loans TSS agreed to share any further relevant information with the Committee.
- In relation to correspondence to ask the Department for details of any impact on frontline services resulting from the Savings Delivery Plan (March 2012)

21 June

- In relation to June Monitoring it was agreed to ask what the funding will be used for in relation to the de minimis bids of £522k for the development and operating costs of the NI Renewable Heat Incentive Scheme (p.11) and £224k to meet external consultancy requirements for new proposed Telecoms Broadband projects (p12)
- In relation to shale gas exploration to ask the Department to provide responses to additional questions. (Attached)

- In relation to shale gas exploration for GSNI to provide information on where shale gas has been extracted without the use of chemicals
- In relation to correspondence members agreed to ask for copies of the evaluation of the event's fund (attached AWQ)

14 June

- In relation to Finance and Personnel Inquiry into public procurement in Northern Ireland to write to the Department to ask for an update on progress with the implementation on the establishment of a public procurement brokerage (Recommendation 22) and to highlight that in the comment it is being taken forward by the Social Economy Network but which no longer exists.

Below are the issues arising from the Committee meeting on the 31 May

- In relation to the Invest NI oral briefing it was agreed for Invest NI:
  - i. In relation to flexibility of the NI budget for Invest NI this issue is outstanding from the 15 September and the Clerk has asked for the response as soon as possible as the matter was raised at today's meeting during the Invest NI presentation

Please see below issues arising from the ETI Committee meeting on the 24 May:

- In relation to the response regarding the correspondence received regarding the Mount Business and Conference Centre and the NI Civil Service Policy members have asked for an explanation why the letter took from the 25 February to arrive for the meeting of the 24 May.

**From 26 January**

- In relation to the NITB oral briefing and number of tourists and tourism spend in 2012; members agreed to receive the anticipated figures when they become available.

**ACTION POINTS ARISING FROM MEETING ON THE 5 JULY 2012**

<b>ACTION</b>	<b>MEETING</b>	<b>DEADLINE</b>	<b>RESPONSIBLE</b>	<b>PROGRESS</b>
<b>PRE MEETING</b>				
Draft Agenda (request witness names and titles)		Wednesday	D/K	
Add meeting details to Committee database (i.e.agenda items, witnesses etc, Hansard required).		Wednesday	M	
Contact witnesses (e.g. DALOs or external org) for written briefing and update spreadsheet when received		Thursday	D	
Prepare meeting pack (photocopy papers, compile folders)		Friday	M	
Issue meeting pack		Monday	M/D/K/J	
Send any relevant papers to Hansard		Monday	D	
Email members re attendance at Committee meeting		Monday	M	
Respond to Latest News email from Comms Office		Monday	K	
First Draft of Chair's Brief		Monday	D	
Final Draft of Chair's Brief		Tuesday (12pm)	K/J	
Previous week's minutes printed on Ivory paper, give to Asst. Clerk		Tuesday	M	
Respond to Notice of Forthcoming Business		Tuesday (12pm)	D/J	
Tabled papers and nameplates		Wednesday	M	
Email MA + Correspondence Indices to DALO and cc.JMM and KMC		Wednesday	M	
Copy agenda & Chair's brief to Damien Martin and John Stewart (agenda only)		Wednesday	D	
Send member's info email		Wednesday	M	
Advise MMD of informal meetings to keep database updated			All	
<b>POST MEETING</b>				
Update Committee Database and check Database entry		Thursday	M/D	
Forward tabled/additional papers to absent members		Thursday	M	
Arrange for agreed minutes of last meeting to be signed & posted on the Internet. Copy to DETI Press Office and email to +website assist update		Thursday	M	
Ensure full copy of pack/tabled papers held in cabinet		Thursday	M	
DALO's email issued (cc'd to Jim, David & Michelle)		Thursday	K	
First Draft of Minutes		Friday	M/D	
Final Draft of Minutes		Friday	K/J	
Update FWP and post to website		Friday	M/K	

<b>ACTION POINTS ARISING FROM MEETING ON THE 5 JULY 2012</b>				
<b>ACTION</b>	<b>MEETING</b>	<b>DEADLINE</b>	<b>RESPONSIBLE</b>	<b>PROGRESS</b>
Report to Assembly re use of Rapporteur	24/5	31/8	J	
Contact Sandra Bolan and Sinead Murphy re Agenda NI	28/6	6/7	J	
Contact Aidan re research on Shale Gas, Pay Day Lending and Manufacturing in Scotland	28/6 & 5/7	17/7	J	
Letter to Daithí re thanks	5/7	16/7	D	
Commission legal advice re Section 44 of NI Act - PMS	5/7	17/7	J	
Memo to FP Cttee re Budget Scrutiny	5/7	6/7	K	
Put HF Report on website	5/7	5/7	D	
Email to Ulster Bank re Risk Register Priorities	5/7	6/7	D	
Letter from Chair to Minister re department's response to Ulster Bank crisis	5/7	17/7	J	
Email to Consumer Council re information on issues faced by vulnerable people	5/7	6/7	K	
Letter to FSB, IoD, NIIRTA, Advice Sector, Age Concern and Christians Against Poverty re impact of bank crisis	5/7	6/7	K/M	
Consider FSA engagement re Ulster Bank in September	5/7	31/8	J	
Update SR Spread sheet	5/7	5/7	D	
Discuss NIRIG Request with Chair	5/7	17/7	J	
Inform Env Committee when UNESCO research is available	5/7	31/8	J	
<b>Progress Diaries</b>	<b>MEETING</b>	<b>DEADLINE</b>	<b>RESPONSIBLE</b>	<b>PROGRESS</b>
Ulster Bank	5/7		M	