

From: McCullough, Kate

Sent: 18 May 2012 15:22

To: David McCune (david.mccune@detini.gov.uk)

Cc: Murray, John (John.Murray@detini.gov.uk); Robson, Rod (Rod.Robson@detini.gov.uk); McManus, Jim; McKee, David; McDowell, Michelle; rosie.clarke@detini.gov.uk

Subject: FW: Issues arising from the Committee Meeting of the 17 May

David

Please see below issues arising from the ETI Committee meeting on the 17 May:

- In relation to the Go for it Programme: Members are content to wait to later this month to receive the information they asked for regarding the Terms of Reference and the timings for the process.
- In relation to Energising Northern Ireland Report Members have asked for a number of responses from the Department :
 1. the Department's view on the recommendations made in the report by Lord Whitty both in writing and an oral briefing
 2. the Department's view on social tariffs in mitigating welfare reform proposals
- In relation to Reform of the Northern Ireland Credit Unions: Members are content to submit a report by the 24 May, assuming the Committee is content with the LCM.
- In relation to SL1 Renewable Heat Regulations (NI) 2012 members have not approved this SL1 as members felt the questions posed were not sufficiently answered.

Outstanding Requests

Please see below issues arising from the ETI Committee meeting on 26 April:

- In relation to the Go for It Programme the Committee welcomed the progress and wants to receive any revised Terms of Reference and the timings for the process.
- In relation to Northern Ireland Credit Unions is a letter from the Chair to the Minister regarding outstanding recommendations from the previous Committee's inquiry. (see **attached electronic copy hard copy to follow**)
- In relation to a letter from the Committee for Agriculture and Rural Development requesting information from the Minister on the Agri Food industry. It was agreed directly respond to the ARD Committee and send a copy to this office. (**attached**)

- In Relation to FSA Regulations of Credit Unions written brief: It was agreed by the Committee to write to the Minister in relation to a number of issues arising from the research paper. (Copy Attached)
- In relation to SL1 Renewable Heat Regulations: The Committee have asked the Department for more details on:
 - incentives for domestic installations (Regulation 15 (1))
 - 15 (2) payment to participants, levels of tariffs and how these will be calculated (Regulation 37)
 - the timeline
 - a summary of the consultation responses
- Funding for National Museums NI: The Committee agreed to write to the Minister to bring to this issue attention of the Executive.
- The Committee's agreed to receive an oral briefing from Trading Standards Service regarding its survey into the lending practices of payday loan businesses and action it is taking as a result of the findings.

Proposed Amendments to Insolvency Law

- Members agreed to request an oral briefing on the proposals following consultation.

From 2 February

- In relation to the infraction proceedings by the European Commission on CAG; members note that the Minister's officials will contact the Clerk to arrange a suitable time to brief the Committee (would be grateful if you would follow this up and let Jim know the suitable dates).
- Also in relation to the CAG project; members agreed to obtain information on the latest date that the arrangements can be in place in order to avoid the possibility of a fine being imposed and how soon the legislation is expected to come into effect.

From 26 January

- In relation to the NITB oral briefing and number of tourists and tourism spend in 2012; members agreed to receive the anticipated figures when they become available.

From 24 November

- In relation to the update on progress of the recommendations in the Renewable Energy Inquiry report; members agreed:
 1. To receive more detail on the proposal to organise a seminar on educating the financial sector on the long-term security of renewable

energy and to obtain the Department's views on the impact of a Feed-in Tariff on lender confidence in renewable energy projects.

From 15 September meeting:

- In relation to the Renewable Energy Inquiry:
 1. In relation to DETI's planned study into best options for the introduction of a form of "energy supplier obligation" in NI; members agreed to receive this from the Department and forward it to the Committee for Social Development when the reply is received.
- In relation to the Committee for Finance and Personnel's letter on the end year flexibility scheme; members agreed to forward this letter to the Department to ask how the budget exchange scheme will impact on its work and how the proposal for the Minister for DFP would impact on its work.

From 23 June meeting:

- In relation to Proposals to Amend the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (NI) 1997 (RIDDOR); members noted and agreed to receive a summary of responses from the Department when they become available.

ACTION POINTS ARISING FROM MEETING ON THE 17 MAY 2012

ACTION	MEETING	DEADLINE	RESPONSIBLE	PROGRESS
PRE MEETING				
Draft Agenda (request witness names and titles)		Wednesday	D/K	
Add meeting details to Committee database (i.e.agenda items, witnesses etc, Hansard required).		Wednesday	M	
Contact witnesses (e.g. DALOs or external org) for written briefing and update spreadsheet when received		Thursday	D	
Prepare meeting pack (photocopy papers, compile folders)		Friday	M	
Issue meeting pack		Monday	M/D/K/J	
Send any relevant papers to Hansard		Monday	D	
Email members re attendance at Committee meeting		Monday	M	
Respond to Latest News email from Comms Office		Monday	K	
First Draft of Chair's Brief		Monday	D	
Final Draft of Chair's Brief		Tuesday (12pm)	K/J	
Previous week's minutes printed on Ivory paper, give to Asst. Clerk		Tuesday	M	
Respond to Notice of Forthcoming Business		Tuesday (12pm)	D/J	
Tabled papers and nameplates		Wednesday	M	
Email MA + Correspondence Indices to DALO and cc.JMM and KMC		Wednesday	M	
Copy agenda & Chair's brief to Damien Martin and John Stewart (agenda only)		Wednesday	D	
Send member's info email		Wednesday	M	
Advise MMD of informal meetings to keep database updated			All	
POST MEETING				
Update Committee Database and check Database entry		Thursday	M/D	
Forward tabled/additional papers to absent members		Thursday	M	
Arrange for agreed minutes of last meeting to be signed & posted on the Internet. Copy to DETI Press Office and email to +website assist update		Thursday	M	
Ensure full copy of pack/tabled papers held in cabinet		Thursday	M	
DALO's email issued (cc'd to Jim, David & Michelle)		Thursday	K	
First Draft of Minutes		Friday	M/D	
Final Draft of Minutes		Friday	K/J	
Update FWP and post to website		Friday	M/K	

ACTION	MEETING	DEADLINE	RESPONSIBLE	PROGRESS
Organise visit to NIACE on 7 June	22/3	1/6	D	
Await response from NIE re oral briefing on 24 May/5 July	26/4	11/5	D	
Await CU response from Minister and forward to ILCU and UFCU	26/4	On-going	J	
Check agenda and contact NIACE for 7 June	3/5	4/5	J	
Memo to FP Committee re APD	3/5	4/5	D	
Forward MNI papers to Utility Regulator and copy Jim in	3/5	11/5	K	
Include Green Future NI visit in future FWP	3/5	4/5	K	
Contact Green Future NI re visit	3/5	11/5	J	
Email members re 10am start on 24 May	17/5	21/5	M	
Set up meeting with Chair/Deputy Chair and EPGNI	17/5	23/5	M	
Email members re visit to NIACE and EU Commissioner	17/5	23/5	M	
Letter from Chair to Environment Chair re fracking oral briefings	17/5	21/5	K	
Senate Chamber – check availability – 21/28 June	17/5	23/5	D	
Write to SD Committee re welfare reform and fuel poverty, clarity on definition of fuel poverty, area by area approach and social tariffs	17/5	21/5	K/J	
Draft LCM Report on Credit Unions	17/5	21/5	J	
Request oral briefing from Research re ERDF	17/5	21/5	J	
Forward Research paper on ERDF to SD Ctee	17/5	21/5	D	
Request research on SL1 – Renewable Heat Regulations	17/5	18/5	J	
Request written briefing from NICVA	17/5	23/5	D	
FP7 event – check with members	17/5	25/5	D	
Research and Development Inquiry	MEETING	DEADLINE	RESPONSIBLE	PROGRESS
Appendices of report to TSO	15/3	On-going	D	
Update inquiry report	22/3	On-going	J	
Issue motion to Business Office	17/5	17/5	K	
Reference to MoUs in inquiry Report	17/5	24/5	J	
Progress Diaries	MEETING	DEADLINE	RESPONSIBLE	PROGRESS