

From: [McCoy, Laura](#)
To: [Hepper, Fiona](#); [McCutcheon, Joanne](#); [Hutchinson, Peter](#)
Subject: FW: Meeting with Fiona Hepper
Date: 04 October 2013 12:04:00
Attachments: [heatboss2.png](#)
[Propel.png](#)
[image006.png](#)

Dear all

Please see below proposed agenda from Janette O'Hagan (Heatboss) for meeting next Tuesday 8th at 11am.

It is just Janette attending.

Thanks.

Laura

Laura McCoy

Personal Secretary
Department of Enterprise, Trade & Investment
Netherleigh
Massey Avenue
Belfast, BT4 2JP
Tel: 028 9052 9200 (ext: 29200)
Textphone: 028 9052 9304
Web: www.detini.gov.uk



Please consider the environment - do you really need to print this e-mail?

From: Janette O'Hagan [<mailto:janette@heatboss.co.uk>]
Sent: 04 October 2013 12:01
To: McCoy, Laura
Subject: Re: Meeting with Fiona Hepper

Hi Laura,

please see below for a proposed agenda for my meeting with Fiona Hepper and her team next Tuesday at 11am. Hopefully it is acceptable, but if not please let me know and I can amend.

Proposed agenda

1. Overview of heatboss and it's impact on the energy efficiency of commercial buildings
2. Discussion on the impact of the RHI on energy efficiency levels
3. Discussion on the potential opportunities to align RHI and energy efficiency measures

4. Discussion on the potential for future incentives for energy efficiency measures in commercial and public buildings

Many thanks,
Janette
heatboss

T: +44(0)28 9422 8141

M Personal information redacted by the RHI Inquiry

E: janette@heatboss.co.uk W: www.heatboss.co.uk

A: Unit 1, Farranshane House, 1 Ballygore Road, Antrim, Co. Antrim, BT41 2RN Northern Ireland



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On 11 Sep 2013, at 11:16, "McCoy, Laura" <Laura.McCoy@detini.gov.uk> wrote:

Janette

Fiona wouldn't be free at 10am on 8 October, would 11am be ok?

Also could you let me know if anyone else will be attending with you and it would be helpful if you could send a proposed agenda a week or so in advance.

Many thanks.

Laura

Laura McCoy
Personal Secretary
Department of Enterprise, Trade & Investment
Netherleigh
Massey Avenue
Belfast, BT4 2JP
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[<image001.jpg>](#) [<image002.png>](#)

Please consider the environment - do you really need to print this e-mail?

From: Janette O'Hagan [mailto:janette@heatboss.co.uk]
Sent: 11 September 2013 10:54
To: McCoy, Laura
Subject: Re: Meeting with Fiona Hepper

meant to add, 10am is fine.

Many thanks,
Janette
<image003.png>

T: +44(0)28 9422 8141

M: Personal information redacted by the RHI Inquiry **E:** janette@heatboss.co.uk **W:** www.heatboss.co.uk

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<image004.png>

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On 11 Sep 2013, at 10:53, Janette O'Hagan <janette@heatboss.co.uk> wrote:

Hi Laura,

thanks for getting back to me. The 8th suits me.

Many thanks,
Janette
<heatboss2.png>

T: +44(0)28 9422 8141

M: Personal information redacted by the RHI Inquiry **E:** janette@heatboss.co.uk **W:** www.heatboss.co.uk

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On 11 Sep 2013, at 10:45, "McCoy, Laura" <Laura.McCoy@detini.gov.uk> wrote:

Janette

Further to your email below Fiona Hepper and her colleagues would have the following availability to meet with you:

Mon 7 October – anytime from 10.00am
Tue 8 October – anytime from 11.00am
Wed 9 October – anytime from 10.00am to 2.00pm
Thu 10 October – anytime from 10.00am

Grateful if you could let me know if any of these time slots are suitable for you and we can get a date in diaries.

Many thanks.

Laura

Laura McCoy

Personal Secretary
Department of Enterprise, Trade & Investment
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Belfast, BT4 2JP
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Please consider the environment - do you really need to print this e-mail?

From: Janette O'Hagan [<mailto:janette@heatboss.co.uk>]
Sent: 05 September 2013 18:20
To: McCoy, Laura
Subject: Meeting with Fiona Hepper

Hi Laura,

Minister Foster has advised that I should be able to meet with Fiona Hepper. Could you please check her availability and see when might suit?

Many thanks,
Janette