

**From:** [McCoy, Laura](#)  
**To:** [Matthew Harnack](#)  
**Cc:** [McCutcheon, Joanne](#); [Hepper, Fiona](#); [Mary Smith](#)  
**Subject:** RE: request for funding for the NIRHI for 2012/13  
**Date:** 31 October 2012 13:24:00  
**Attachments:** [image001.png](#)

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Matthew

Fiona will need to sign off on the documents – however I understand the Admin Agreement and covering letter have not been sent over yet. That being the case, and also given the fact that Fiona is out of the office with the Minister today, I can't see that they will be signed today.

Thanks.

Laura

## **Laura McCoy**

Personal Secretary  
Department of Enterprise, Trade & Investment  
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## **Please consider the environment - do you really need to print this e-mail?**

**From:** Matthew Harnack [mailto:Matthew.Harnack@ofgem.gov.uk]  
**Sent:** 31 October 2012 12:41  
**To:** McCoy, Laura  
**Cc:** McCutcheon, Joanne; Mary Smith  
**Subject:** RE: request for funding for the NIRHI for 2012/13

Laura,

Joanne has been in touch with my colleagues but my understanding is that it is Fiona that needs to sign these agreements off. They need to be signed today so that they are in place for go-live of the scheme tomorrow morning. Can you clarify who will be signing off the documents please and if it is Fiona then will they be able to be signed today?

Matthew

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**From:** McCoy, Laura [mailto:Laura.McCoy@detini.gov.uk]  
**Sent:** 31 October 2012 09:55  
**To:** Matthew Harnack  
**Subject:** RE: request for funding for the NIRHI for 2012/13

Hi Matthew

Fiona is out of the office all day today in Enniskillen with the Minister.

Joanne McCutcheon is in today and I note she has been in contact with you regarding this.

Thanks.

Laura

**Laura McCoy**

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**From:** Matthew Harnack [mailto:Matthew.Harnack@ofgem.gov.uk]  
**Sent:** 30 October 2012 21:28  
**To:** McCoy, Laura  
**Subject:** FW: request for funding for the NIRHI for 2012/13

Hi Laura,

I'd be grateful if you could see if I can speak with Fiona tomorrow regarding the launch of the NI RHI on Thursday and the finalisation of funding and the administration agreement tomorrow (see below for context and for my contact number).

Thanks  
Matthew

**Matthew Harnack**

Associate Director, Commercial  
New Scheme Development  
9 Millbank  
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**From:** Matthew Harnack  
**Sent:** 30 October 2012 21:25  
**To:** 'Hepper, Fiona'; McCutcheon, Joanne  
**Cc:** Robert Hull; Mary Smith; Keith Avis; Hutchinson, Peter  
**Subject:** RE: request for funding for the NIRHI for 2012/13

Hi Fiona,

Please find attached our revised forecast of outyear operating costs, along with an explanation of the reasons for the revisions to the forecast, and our proposed cost allocation methodology. I trust that this is relatively self explanatory but I'd be more than happy to talk about it once you've had time to digest it.

We believe we'll be able to address all the feedback that Joanne has given us on the 2012/13 feasibility study update and the Administrative Arrangements. We're also just needing to check for consistency across the two documents and may have some fine tuning to ensure they're both consistent as a result. We're hoping to send you revised documents around midday tomorrow.

We're looking forward to the launch on Thursday. I think it would be good to catch up over the phone tomorrow to make sure everything is OK for launch. I am free between 10:30 and 1:30 at this stage. I will be working from home so I can be reached on . I'd be grateful if you could call me when you're able.

Regards  
Matthew

**Matthew Harnack**

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**From:** Hepper, Fiona [<mailto:Fiona.Hepper@detini.gov.uk>]  
**Sent:** 29 October 2012 15:47  
**To:** Matthew Harnack; McCutcheon, Joanne  
**Cc:** Robert Hull; Mary Smith; Keith Avis; Hutchinson, Peter

**Subject:** RE: request for funding for the NIRHI for 2012/13

Thanks Matthew - I have already spoken to Joanne and am aware of the ongoing discussions in my absence and am up to speed on these. The next step is for you to provide the outstanding information so that final agreements can be reached.

regards  
Fiona

**Fiona Hepper**

Head of Energy Division  
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**From:** Matthew Harnack [<mailto:Matthew.Harnack@ofgem.gov.uk>]  
**Sent:** 29 October 2012 15:44  
**To:** Hepper, Fiona; McCutcheon, Joanne  
**Cc:** Robert Hull; Mary Smith; Keith Avis; Hutchinson, Peter  
**Subject:** RE: request for funding for the NIRHI for 2012/13

Hi Fiona,

We will do what we can but it will most likely be tomorrow until we can send this to you. We have had a few discussions with Joanne while you were away about the items you mentioned in relation to the administration arrangements. These may take some time to work through, and I'd suggest you speak with Joanne to get up to speed on where we are placed on each of them, but of course please contact me if you still have any concerns at this stage. We are also working through the other questions raised on the feasibility update earlier today, as well as the interaction between the funding agreement and administration arrangements, so we may have an update on those tomorrow too.

Regards,  
Matthew

**Matthew Harnack**

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**From:** Hepper, Fiona [<mailto:Fiona.Hepper@detini.gov.uk>]  
**Sent:** 29 October 2012 15:27  
**To:** Matthew Harnack; McCutcheon, Joanne  
**Cc:** Robert Hull; Mary Smith; Keith Avis; Hutchinson, Peter; Hepper, Fiona  
**Subject:** RE: request for funding for the NIRHI for 2012/13  
**Importance:** High

Matthew

Thank you for the e-mail below and the attachments.

The figures in Bob Hull's letter are in line with what you and I discussed on the telephone before I went on leave. However, there are a number of items/issues outstanding from the Ofgem end which DETI needs to see before I can give a formal reply. I appreciate that you have requested a response by close today - and, if you can send the following through by close today we can, hopefully, get everything squared off in the morning. The items required are : the final draft of the admin agreement plus the covering letter - which I believe it was agreed would include - performance targets, right of audit entry and the change control procedures. In addition, as we discussed in our last telephone conversation, you were to send me the financial projects for the forthcoming years.

If you could send this information by close today - copied to Joanne McCutcheon and Peter Hutchinson, that would be most helpful.

Regards

Fiona

**Fiona Hepper**

Head of Energy Division  
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**From:** Matthew Harnack [<mailto:Matthew.Harnack@ofgem.gov.uk>]  
**Sent:** 26 October 2012 18:29  
**To:** Hepper, Fiona; McCutcheon, Joanne  
**Cc:** Robert Hull; Mary Smith; Keith Avis  
**Subject:** request for funding for the NIRHI for 2012/13  
**Importance:** High

Dear Fiona and Joanne,

Please find attached an update to the 2012/13 sections of the NIRHI feasibility study, along with a request for funding for the costs arising from this for 2012/13. I am sending this on behalf of our Managing Director, Bob Hull. My apologies for sending it so late in the day. We had expected to be able to send it this morning but unfortunately Bob has not been contactable most of the day as he has been in Glasgow.

Please note that we are seeking confirmation of funding by COP Monday, to ensure that we are able to start operating the scheme on Thursday. We look forward to your prompt reply.

Regards,  
Matthew

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