

**From:** [Jacqueline Gibson](#)  
**To:** [Hutchinson, Peter](#)  
**Subject:** RE: RHI for our Head Office  
**Date:** 22 February 2013 12:06:31

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Thank you so much Peter for the very detailed, concise and easily understood text on this.

I knew you could articulate the guidelines simply and succinctly.

We commissioned the boiler in Aug / Sept 08, but I think we will double check the O&M manuals and root out some of the invoices and payments showing the additional seasonal / commissioning since then.

Alan Geddis from Caldwell is in our office today so I think the two of us are going to get our heads together and see if we can still apply.

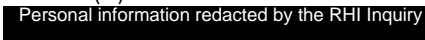
As you say, it will be up to the Ofgem assessor so it is worth a shot! We are making huge carbon and cost savings by using the biomass, so much so that our board might even consider using during its least optimum times, namely the spring /summer months instead of the backup oil boiler.

Will keep you posted and hope you are keeping well. Keep up the good work and perhaps I will see you at the Energy Institute annual dinner in March.

Kind regards and thanking you again,

Jacqueline

**Jacqueline**  
Sustainability  
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**From:** Hutchinson, Peter [mailto:Peter.Hutchinson@detini.gov.uk]  
**Sent:** 21 February 2013 12:22  
**To:** Jacqueline Gibson  
**Subject:** RE: RHI for our Head Office

Jacqueline,

The RHI is for eligible renewable heat installations commissioned on or after 1 September 2010, our guidance documents state that 'commissioned' means *that all tests required by industry standards for the installation to be able to deliver heat for the purpose for which it was installed have been completed*. The legal definition within the RHI Scheme Regulations is similar but slightly expanded, it is *"the completion of such procedures and texts as constitute, at the time they are undertaken, the usual industry standards and practices for commissioning that type of*

*eligible installation in order to demonstrate that it is capable of operating and delivering heat to the premises or process for which it was installed."*

As you seem to have a number of 'commissioning' dates it would be for Ofgem to determine whether or not you are eligible based on the guidelines on this issue.

In assessing the commissioning date Ofgem may request information such as;

- Receipts and/or invoices relating to the installation of the equipment
- Commissioning certificate
- Commissioning report
- Photograph of the installation clearly showing the serial number of the equipment

You should note however that our guidance states that an installation will not be eligible if the installation of the plant was completed before 1 September 2010, but the plant was commissioned afterwards. Ofgem will not consider applications for accreditation for installations where the installation of the plant was completed or the plant was commissioned prior to this date. They may ask for evidence of the date your plant installation was completed (eg purchase receipts) and of the commissioning date of your installation (eg a commissioning certificate). Please also note that they may ask for a photograph of your installation taken at the time it was installed for the purposes of accreditation checks and audit.

In short, because your system was installed in advance of 1 September 2010 it may be ineligible, however it would be worth speaking to Ofgem as the administrators of the scheme and enforcers of the Regulations. They can be contacted at the following 0845 200 2122 or [RHI.Enquiry@ofgem.gov.uk](mailto:RHI.Enquiry@ofgem.gov.uk).

Thanks,

Peter

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**From:** Jacqueline Gibson [<mailto:Jacqueline.Gibson@graham.co.uk>]  
**Sent:** 21 February 2013 11:23  
**To:** Hutchinson, Peter  
**Subject:** RHI for our Head Office

Hi Peter,

Trust you are well. Quick question. I am wondering if we could be eligible to receive the financial rewards under the RHI for our 24kw biomass boiler at HQ.

It was installed in Nov 2009 for the official opening in Jan 2010. It was seasonally commissioned up to 2011.

In 2012 we commissioned it again as part of the TSB BPE study (where we secured a pot of money to further investigate energy efficiencies during operation).

Kind regards

Jacqueline

**Jacqueline Gibson**

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