

From: [Thompson, Sandra](#)
To: [Stewart, Chris \(DFE\)](#)
Cc: [McAdams, Jonathan](#); [Lavery, Mary](#)
Subject: Non Domestic RHI - March top-up payment request
Date: 21 March 2017 14:05:21
Attachments: [image001.png](#)
[DFE Monthly Report February 2017 Top up Request.xlsx](#)
Importance: High

Hi Chris

The March top-up payment to Ofgem to cover anticipated non domestic RHI payments considerably exceeds the Grade 5 approval threshold of £1m.

Under the terms of the DETI agreement with Ofgem to administer this scheme, we provide funding at the beginning of each month to cover anticipated payments to NI grantees in that month. The anticipated amount required for March 17 payments is £4,434,897.47 as per attached report from Ofgem. **We have rounded the amount to £4.435m** which has been approved by Jonathan McAdams as Project Manager (see e-mails below).

This payment has now been submitted to you on Account NI and I would be grateful if you could approve. Happy to provide further detail if required.

Thanks and regards

Sandra

From: McAdams, Jonathan
Sent: 21 March 2017 13:19
To: Thompson, Sandra; Crozier, Lorraine
Cc: Lavery, Mary; Dolaghan, Paul
Subject: RE: March payment top-up request

Sandra,

I didn't see a field in the attachment for a signature or anything – will this email be sufficient by way of authorisation to pay the (slightly rounded up) amount?

Regards,

jonathan

From: Thompson, Sandra
Sent: 21 March 2017 12:03
To: McAdams, Jonathan; Crozier, Lorraine
Cc: Lavery, Mary; Dolaghan, Paul
Subject: RE: March payment top-up request

Hi Jonathan – at the risk of appearing (or even being) pedantic, would you mind actually authorising us to pay the amount as requested? If you are content we will pay a rounded amount of £4,435,000. Lorraine has confirmed that our cash forecast for March was £4.6m –

slightly above the amount to be paid.

PS – grateful if you could also reply using ‘forward’ so that the request remains attached when we forward to Chris to approve on Account NI.

Thanks and regards

Sandra

From: McAdams, Jonathan
Sent: 21 March 2017 11:49
To: Crozier, Lorraine
Cc: Marten, Lucy; Thompson, Sandra; Lavery, Mary
Subject: RE: March payment top-up request

Lorraine,

I'm happy to approve the estimate in Lucy's absence.

Regards,

Jonathan

From: Crozier, Lorraine
Sent: 20 March 2017 16:06
To: McAdams, Jonathan
Cc: Marten, Lucy; Thompson, Sandra; Lavery, Mary
Subject: FW: March payment top-up request

Hi Jonathan,

In Lucy's absence, would you mind approving the Ofgem Top Up Request for March as attached.

I have checked and agreed all of the figures to the DfE spreadsheet and I am content with the estimate of £4,434,897.47 for the month of March 2017.

Could you please copy Sandra Thompson and Mary Lavery in on your reply.

Many thanks

Lorraine

Lorraine Crozier
Energy Efficiency
Department for the Economy
Netherleigh
Massey Avenue
Belfast, BT4 2JP
Tel: 028 9025 7954 (ext: 57954)
TextRelay: 18001 028 9025 7954
Web: www.economy-ni.gov.uk

**Please consider the environment - do you really need to print this e-mail?**

From: Crozier, Lorraine
Sent: 20 March 2017 15:50
To: Thompson, Sandra; Lavery, Mary
Subject: FW: March payment top-up request

Sandra/Mary,

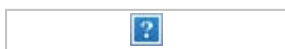
Please see below the breakdown of the £12,734.80 which was shown as returned on the March Top Up Request which was sent last week. The amounts shown below were originally paid in the payment run dated 30 January 2017.

Regards

Lorraine

Lorraine Crozier

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**Please consider the environment - do you really need to print this e-mail?**

From: NIRHI Account Management [<mailto:NIRHIAccountManagement@ofgem.gov.uk>]
Sent: 20 March 2017 15:23
To: Crozier, Lorraine
Cc: Joshua Leach; Glover, David
Subject: RE: March payment top-up request

Hi Lorraine

The return for the value of £12,734.80, was for two RHI installations under the same ORG.

NIRH Personal information redacted by the RHI Inquiry - £8,368.75
 NIRH Personal information redacted by the RHI Inquiry - £4,366.05

The reason provided for the returns was that the bank account is closed, hope this helps.

I note that we still have not received the funds for the last payment run – please can you expedite so that the payment run for the 10/3 can be released.

Regards

Teri

From: Crozier, Lorraine [<mailto:Lorraine.Crozier@economy-ni.gov.uk>]
Sent: 20 March 2017 13:24
To: NIRHI Account Management
Subject: FW: March payment top-up request

Hi

Can someone please advise what installation number the returned payment of £12,734.80 shown on the March Payment Top Up Request relates to?

Regards

Lorraine

Lorraine Crozier

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Please consider the environment - do you really need to print this e-mail?

From: Crozier, Lorraine
Sent: 14 March 2017 17:40
To: 'Shaneigh Turner'
Subject: RE: March payment top-up request

Thanks Shaneigh,

Can you advise me the installation number for the return of £12,734.80 please?

Regards

Lorraine

Lorraine Crozier

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Please consider the environment - do you really need to print this e-mail?

From: Shaneigh Turner [<mailto:TurnerS@ofgem.gsi.gov.uk>]

Sent: 14 March 2017 16:10

To: 'lorraine.crozier@economy-ni.gsi.gov.uk'

Subject: March payment top-up request

Hi Lorraine,

Please also see the monthly top us as requested from Josh and Teri.

Many thanks,
Shaneigh

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