

From: [McCune, David](#)
To: [McCormick, Andrew \(DETI\)](#); [Stewart, Chris \(DETI\)](#); [Rooney, Eugene](#); [Cooper, Trevor](#); [Hetherington, Carol](#); [Mills, John \(DETI\)](#)
Cc: [McIlwrath, Linda](#); [Johnston, Iris](#); [McCoy, Laura](#)
Subject: DETI SMT Meeting Friday 12/06/15 - Draft Action Points
Date: 12 June 2015 15:45:22
Attachments: [Doc1 \(2\).docx](#)

All

Please see attached draft Action Points from today's SMT Meeting – 12/06/15.

Grateful if you would consider and let me know by cop Wednesday 20/06/15:

1. Any amendments you want me to make re wording of Actions and/or Lead official(s).
2. Any Actions I have missed that need to be added and if so who will Lead on them.

David

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SENIOR MANAGEMENT TEAM MEETINGFRIDAY 12th June 2015 @ 1115**Attendees**

Andrew McCormick (*Chair*)
 Eugene Rooney
 Chris Stewart
 Diarmuid McLean
 John Mills
 Keith Brown (for Jackie Kerr)
 Carol Hetherington (for Wendy Johnston)
 Trevor Cooper
 Shane Murphy

Mike Thompson
 Alberta Pauley (for Paul Brush)
 Gail Kingsberry (for Karen Fullerton)
 Valerie Stevenson (for Sean Kerr)
 David McCune (and Minute Taker)

Apologies

Janice Hill

Action Points

<i>Item</i>	<i>Action</i>	<i>Lead</i>
5.	Central Pension Pot – Bids By Departments.	TC
5.	Meeting to be held to agree necessary actions on RHI.	AMcC; ER; CS; JM
5.	Clarify with Invest NI the facts around the Innovation Voucher Scheme.	CS
6.	Dept HR to complete the series of meetings with Grade 5s/6s re staff management issues.	WJ/CH