

From: [Hawthorne, Jill](#)
To: [Sands, Sylvia](#)
Cc: [Stevenson, Stuart](#); [McAteer, Ronnie](#); [McFarlane, Iain](#); [McAvera, Gerry](#)
Subject: DETI Energy Division Consultancy: Renewable Heat Incentive
Date: 31 August 2011 11:02:13
Attachments: [SUB 1155 Minister content.pdf](#)
[Signed Business Case - feasibility study - Aug 11.pdf](#)
[Signed authorisation from CPD.pdf](#)
[TRIM RE DAC Form - RHI administration and engagement with Ofgem.msg](#)
[NIRHI feasibility study proposal 11 August 2011.doc](#)
[DFP proforma - feasibility study into RHI admin.doc](#)

Sylvia,

Please see attached signed business case, approval from the DETI Minister and Accounting Officer and DFP pro forma for the engagement of consultants to undertake a feasibility study into the administration arrangements of the Renewable Heat Incentive (RHI) programme for NI.

It is proposed to appoint Ofgem to carry out this work via a Direct Award Contract. The Departmental Accounting Officer has approved this course of action and CPD has concluded that there is 'minimal risk in engaging Ofgem' to undertake this work (see attached Direct Award Contract Procurement Advice and accompanying email, below)

A copy of the Ofgem proposal is also attached, which includes more detailed costings for the feasibility study. Total costs have been confirmed at £98k.

Jill

Jill Hawthorne

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