

From: Janet.McKernan@detini.gov.uk
To: ceo@investni.com
Cc: [Sterling, David](#); [Cooper, Trevor](#); [Thomson, David](#); [Aiken, Glynis](#); [Stevenson, Valerie \(DETI Private Office\)](#); [Baxter, Clare](#); [DG DETI Press Office](#); [Hinds, John](#); [Cahoon, Gillian](#); [McKernan, Janet](#)
Subject: Invitation INV/434/2012 : Alternative Heat -photoshoot request.
Date: 27 April 2012 11:35:23
Attachments: [INV-434-2012.msg](#)
[Quick advice proforma.doc](#)

DEPARTMENT OF ENTERPRISE, TRADE AND INVESTMENT

INVITATION - URGENT

Reference: INV/434/2012
Invitation From: Eamon Clarke

Subject: Alternative Heat -photoshoot request.

Referred To: HAMILTON ALASTAIR (MR) (Invest Northern Ireland)

Date Referred: 27/04/2012

ACTION REQUIRED

Please provide advice and draft reply for signature by Private Secretary. To be with Private Office not later than 04/05/2012.

Janet McKernan (Private Office)
Netherleigh House Tel:- Ext 29504

Copied To For Information:
cc InvestNI
Cahoon Gillian (Miss)
McKernan Janet (Mrs)

From: [Private Office DETI](#)
To: [Cahoon, Gillian](#); [McKernan, Janet](#)
Cc: [Aiken, Glynis](#); [Stevenson, Valerie](#)
Subject: FW: Photo-shoot with Arlene Foster MLA
Date: 27 April 2012 10:43:55
Attachments: [image001.png](#)
[image002.jpg](#)
Importance: High

From: Eamon Clarke [mailto:Eamon@alternativeheat.co.uk]
Sent: 27 April 2012 10:37
To: Private Office DETI
Subject: Photo-shoot with Arlene Foster MLA
Importance: High

Good Morning

I am sending this email in the hope of arranging a photo-shoot with Arlene Foster MLA in her role as the DETI Minister.

Alternative Heat Ltd are an award winning company which specialises in providing renewable energy solutions. We have worked with Invest NI over the past three years to help us export our specialised skills & products to the U.K. With Invest N.I.'s help we have secured the U.K.'s largest ever biomass contract. This contract was to supply twenty four containerised biomass heating plants to the Highland Council in Scotland. Twenty of these have already been despatched & the second stage of four containers will be ready for despatch the last week in May (week starting 28th May – we are relatively flexible in what day the Minister would like to visit). We take great pride in the fact that all work in association with these containers is completed in Northern Ireland which keeps jobs in the local community. We are now recognised throughout the U.K. as one of the leading suppliers of renewable heating products in this rapidly expanding market.

I would really appreciate it if you could organise this & if you need any help or information just let me know.

I look forward to your reply.

Kind Regards

Eamon Clarke – Office Manager

Mobile: Personal information redacted
by the RHI Inquiry



Head Office
11 Burrenreagh Road,
Castlewellan
Co. Down
BT31 9HH
tel 028 4377 0700
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email eamon@alternativeheat.co.uk
website www.alternativeheat.co.uk

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DETI MINISTER INVITATION CASES - ADVICE PROFORMA

Completed by:

Ext:

Date:

INVITATION NUMBER:	
INVITATION FROM:	
EVENT / MEETING:	
DATE OF EVENT / MEETING (IF KNOWN)	
PROPOSED VENUE:	
REASONS TO ACCEPT / DECLINE THE INVITATION	
ANY OTHER RELEVANT INFORMATION	
FOI STATUS OF ADVICE	
RECOMMENDATION IF MINISTER SHOULD ATTEND / MEET (YES/NO)	
PRIVATE OFFICE COMMENTS	

SPECIAL ADVISOR'S COMMENTS	
MINISTER'S DECISION	