

**RHI STEERING GROUP ACTION POINTS REGISTER – as at 27 June 2016 (Live Action Points)**

Meeting	Action Points	Action By	Date	Status
6 June 2016	Available data on the operation of the Non-Domestic RHI Scheme to be reviewed for the purpose of determining how soon a consultation process for changes in legislation can commence.	A Clydesdale		
6 June 2016	Process of alerting the European Commission to issues surrounding the operation of the Scheme to commence.	A Clydesdale		
6 June 2016	Teleconference with OFGEM to be arranged to discuss proposed site inspections.	A Clydesdale	13 June 2016	Actioned – Meeting held with OFGEM.
6 June 2016	Lucy Marten to attend future meetings of the Steering Group.	M Woods	14 June 2016	Actioned
6 June 2016	Terms of Reference of Steering Group to be Finalised	M Woods		
6 June 2016	E mails relating to AME allocations for the Scheme to be provided to NIAO.	A Clydesdale		Actioned – Provided to NIAO
14 June 2016	Meeting to be arranged with Ian McConnell, PWC, as a preliminary step to obtaining a proposal for a review of the Scheme.	M Woods		
14 June 2016	Prepare Terms of Reference, a draft business case and submissions to the Minister and DoF for a review of the Scheme by PWC.	M Woods and B McCann		
14 June 2016	Draft letter to be prepared for issue to OFGEM putting its site inspection work on hold.	A Clydesdale		
14 June 2016	Former DETI Audit Committee members to be provided with a copy of the Department's response to	T Coyne	16 June 2016	Actioned.

	the first draft of the NIAO report.			
14 June 2016	Steering Group to be provided with an update on progress in developing Terms of Reference for a value for money review of the Scheme.	S Wightman	28 June 2016	
14 June 2016	Former DETI Audit Committee members to be provided with copies of the final IAS reports on the Schemes.	M Woods		
14 June 2016	Arrangements to be made for European Commission to be apprised of the issues identified with the Scheme.	C Stewart		
14 June 2016	Project Plan to be developed to encompass the various strands of work identified.	B McCann and A Clydesdale		
14 June 2016	Convene another meeting of the Steering Group during w/c 27 June	T Coyne and C McEvoy		Actioned – Next meeting convened for 28 June 2016