

Email Message

From: Trimble, David [EX:/O=NIGOV/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/Personal Information redacted by the RHI Inquiry]
To: Long, Eric [EX:/O=NIGOV/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/Irrelevant Information redacted by the RHI Inquiry], Moore, Nigel [EX:/O=NIGOV/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/Irrelevant Information redacted by the RHI Inquiry], Easson, Lindsay [EX:/O=NIGOV/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/Irrelevant Information redacted by the RHI Inquiry], McCracken, Alistair [EX:/O=NIGOV/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/Irrelevant Information redacted by the RHI Inquiry], O'Neill, Lynne [EX:/O=NIGOV/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/Irrelevant Information redacted by the RHI Inquiry], Gormley, Gareth [EX:/O=NIGOV/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/Personal Information redacted by the RHI Inquiry], Christopher Osborne [SMTP:christopher@ufuhq.com], Bannon, Gareth [EX:/O=NIGOV/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/Personal Information redacted by the RHI Inquiry], david@sienergy.co.uk [SMTP:david@sienergy.co.uk]
Cc:
Sent: 30/09/2011 at 11:21
Received: 30/09/2011 at 11:21
Subject: Minutes of POFRE Planning Group

Attachments: Minutes of the Fourth Renewable Energy Planning Group 29 September2011.final.doc.doc
Seminar Programme.doc

Colleagues,
The minutes of yesterday's meeting are attached, also the final Seminar Programme.

Regards

David

Minutes of the Fourth Planning Group for the Practical On-farm Renewable Energy event, 29 September 2011

Present: Eric Long (Chairman), Nigel Moore, Lindsay Easson (AFBI), Lynne O'Neill, Gareth Gormley (SCDB), Chris Osborne (UFU) and David Trimble

Apologies: Gareth Bannon (Press Office), Alistair McCracken (AFBI) and David McIlrea (UFU)

1. Matters arising

The Minister will be unable to attend due to a prior commitment, however she plans to attend the Enniskillen event in February 2012. In her absence invitations will be issued to the Permanent Secretary and Dr Brown. **Action: E Long.**

The ARD committee has been invited to attend.

Invitations will be issued to members of DETI and DOE. **Action: L O'Neill to forward the appropriate contacts to E Long.**

Consideration had been given to the use of a marquee for an outside exhibit. The recommendation not to have a marquee due to the cost/benefit balance was accepted.

L Easson is to forward a list of visitors to recent events at the EREC to D Trimble.

A photo call with the Minister had been arranged by G Bannon and took place this morning.

Andy McCrea, Gerry Hodgekinson of NIE, Anne Douglas of Cavanagh/Kelly and Trevor Finlay of Vision Asset Finance will deliver seminars on their respective topics.

Simon Best will do the biomass case study and Edward Carson the wind case study.

2. Trade exhibition

Thirty-nine organisations have expressed an interest in having a stand. A few of these would be more appropriately sited in the non-commercial sector.

3. Non-commercial exhibition

Organisations have been contacted for the non-commercial exhibition and a number have already booked a place. There will be an increase in the number of stands this year, perhaps as many as twenty.

The Northern Ireland Environment Link should be invited also. **Action: G Gormley.**

4. Media plan

Hard copy A5 flyers were distributed for use by C Osborne within the UFU and by G Gormley within SCDB and DARD Direct offices. Other avenues for publicity will include:

The UFU section in the Farming Life	Action: C Osborne
The UFU e mail Bulletin	Action: C Osborne
Rural Portal	Action: N Moore
DARD Newsletter	Action: N Moore
Weekly press articles	Action: N Moore/D Trimble
AFBI networks	Action: L Easson
UFU will use their capacity on social networking sites particularly aimed at younger audiences. Action: C Osborne	
Final year QUB students can be contacted via Maeve O'Connell. Action: L Easson to forward D Trimble her contact details	

5. Booklet

Most articles are ready for the draft printing, deadline 30 September. A similar format will be used to last year, with the addition of the date 2011/12 on the front cover.

6. Seminar programme

Revisions were made to the seminar programme which is attached to these minutes.

Seminar speakers should forward their presentations to D Trimble by Friday 28 October. **Action: N Moore/ D Trimble L Easson,**

Chairpersons were identified for a number of the seminars. These are:

Planning	Harold Sinclair (UFU)
Grid connection	Steven Millar (SCDB)/Eric Long
Taxation	David McIlrea

RHI

Martin McKendry

Funding

Gareth Evans to be invited by G Gormley

7. Tours

There will be three tours of the renewable installations on the estate. These will be at 12.00, 2.00 and 4.30 and will be led by Cathal Ellis.

8. Project plan

The plan was reviewed.

The aim is to evaluate 100 participants. **Action: G Gormley** is to review the Evaluation Form used last year and modify for 2011 usage.

9. Date of next meeting

This will be on Wednesday 26th October at 9.30 on Greenmount Campus in the Boyd Hall Committee Room.